

FRIENDS OF THE NEVADA STATE RAILROAD MUSEUM

VIRGINIA AND TRUCKEE DIVISION

P.O. Box 1330
Carson City, Nevada 89702



MINUTES OF THE JUNE 13, 2022
BOARD OF TRUSTEES MEETING
NEVADA STATE RAILROAD MUSEUM
JACOBSEN INTERPRETIVE CENTER

Call to order - Meeting was called to order at 6:46 PM

Roll Call – Trustees present were Todd Moore, Michael McClain, Bill Kohler, Bill Barbe, Dave Squire, Ron Allen, Rick Bieniek, Nancy Deis and Rebecca Bevans. Representing the museum were Dan Thielen and Adam Michalski. A quorum was established.

Minutes of the April 4, 2022 regular meeting were approved. Motion to approve made by Bill Barbe, second by Michael McClain.

Correspondence – None

Treasurer's report – See attached report. Motion to approve was made by Ron Allen, second by Dave Squire. Motion passed. Rick Bieniek presented the improved method for handling cash transactions received at the museum. Motion to approve new method was made by Nancy Deis, second by Ron Allen. Motion carried.

Rick Bieniek requested that the Friend approve an amount not to exceed \$2500 for ten cords of firewood. Motion made by Ron Allen, seconded by Bill Barbe. Motion passed.

-Actions of Executive Committee:

None

-Actions of Board

None

OLD BUSINESS –

-Audit committee-

No report.

-Bricks –

Ron Allen will be the go between person with the brick engraver and the Friends. Dan Thielen suggested that, due to delay in the installation of the bricks, the Friends take the brick order and turn over the bricks to museum staff to complete the installation. A motion was passed to coordinate brick purchases with museum staff. Motion made by Michael McClain, second by Dave Squire. Ron Allen abstained from the vote.

-Events Committee –

Rebecca Bevans reported that Warren Engine Company will participate on Saturday and Sunday during the Labor Day steam up with Hot Rodz food truck handling Monday.

-Rail Camp-

Bill Kohler reported the Rail Camp was an unqualified success. There was a last minute cancellation that could not be back filled so it was decided to refund half of the cost per published policy. One of the rail camp participants has reserved for next year and will be charged this year's price to participate.

Discussion was held to increase the price of the camp. It was decided that as a result in the current pricing of the camp being significantly less than comparable activities being held by other organizations the price should be increased. A motion was made by Ron Allen, second by Rebecca Bevans that the cost to attend be raised to \$1495. Motion passed.

Further discussion was held regarding pricing that resulted in rescinding the previous motion. Motion to rescind made by Ron Allen, second by Rebecca Bevans. Motion passed.

A motion was made by Nancy Deis to increase the price of the camp to \$1995, seconded by Dave Squire. Motion passed.

Michael McClain said he will update the website to reflect the new cost.

Fund Raising –

Bill Barbe asked that a donation method be set up to accept Lyon donations during the Great Western Steam Up. Dan Thielen reported that he is working on a donation system that would include much of the participating equipment.

Todd Moore reported that he has completed the necessary paperwork to accept grant donations from Travel Nevada and Visit Carson City.

V&T 150/Rail Fair Committee –

Todd Moore reported that about 1700 tickets have been sold so far, the Friday and Saturday being the busiest. The event website is being updated to reflect operating and activity changes.

Todd presented the sponsorship agreement between the Friends and the museum regarding the event. Motion was made to accept the agreement by Rebecca Bevans, seconded by Rick Bieniek. Motion passed.

Rick Bieniek reported that the tables and chairs for the banquet will be delivered on the Friday before the banquet. He expressed a need for carpet runners to be purchase to cover the rails in the shop for safety reasons. A motion was made by Nancy Deis, seconded by Bill Barbe to spend not to exceed \$850 for runners. Motion passed.

Adam Michalski reported that volunteer spots are being filled nicely and additional sources for volunteers are being explored. There will be volunteer orientation meetings held on June 26, 27 and 30.

Capital Campaign Committee-

Barry Simcoe reported that the campaign is taking a break while focus is on the Great Western Steam Up.

-Strategic Planning–

A new Memo of Understanding has been developed and approved.

Interpretive Committee –

See attached report by Russell Moore

Bylaw Committee –

No report.

-Membership Committee –

See attached report

Michael McClain submitted recommendations for new membership levels and costs.

Todd Moore recommended that membership management options be explored.

-Motor Car Operations-

See attached report.

-Steam Train Operations-

Rick Kohler reported that the new format for the annual safety meeting were highly successful and well received. He will send out requests for operating crew for the Great Western Steam Up within the coming week.

-Sagebrush Headlight-

Adam Michalski reported that focus has be temporarily shifted to upcoming event activities.

-Website -

Michael McClain reported that the Iron Horse Rail Camp trademark request is nearing completion.

-Youth Committee –

No report

-Election Committee –

David Brambley requested that the board approve funds to cover the upcoming election. A motion was made by Bill Barbe to approve up to \$1200 for election expenses, second by Ron Allen. Motion passed.

-Other Old Business-

None.

-New Business-

Dan Thielen requested that the Friends authorize the purchase of two golf carts for use at the museum. A motion was made by Rich Bieniek to approve an amount not to exceed \$5000 for the purchase of two golf carts, seconded by Michael McClain. Motion passed with Nancy Deis abstaining.

GENERAL COMMENTS –

None

ADJOURNMENT- 9:13 PM

Respectfully Submitted,

Bill Kohler

Bill Kohler, Secretary

Treasurer's Report May 2022 – Summary

6/1/2022

Since April 31st, our total assets decreased \$10,035.07 from \$149,732.44, to a total of \$139,697.37, which was due to a onetime charge of \$30,000.00 for advertizing costs for the GWSU (magazines/TV/etc). Sales for the GWSU for the same period still remained strong at \$29,378.43 for the month of May. We also received a \$2,500.00 sponsorship for the dinner from VTRRHS. Our general checking account grew by \$2,627.97 to \$59,239.06, and the GWSU account decreased by \$12,663.31 to \$32,501.37. And, we gained \$0.27 of interest in our Money Market Account. There was no change in the Resteam Account for this period

I also included the Etix summary of sales between Feb 1st-Jun 1st, hopefully I ran the report correctly.

We also received our first payment from Amazon Smile of \$257.19!! Thanks to Ron Allen for getting this fixed.

I also redesigned our Blue Membership Form to include sequence numbers in 2 places, the main form and the customers receipt. The new form if approved will be printed on 8 ½ x 11 paper. This form and the new log sheets to track the forms and the instructions are included. Upcoming expenses, the springs for the Lyon were ordered in April and when completed, the last payment of \$4,542.50 will be due from the Resteam account. See you all at the Board Meeting! RickB

- **Checking Account**
 - Income -- \$4,704.69
 - Expenses -- \$2,076.72
 - Ending Balance \$59,239.06

- **Money Market**
 - Income-- \$0.27
 - Ending Balance \$35,199.06

- **Resteam Account**
 - Donations \$0.00
 - Expenses \$0.00
 - Ending Balance \$12,557.50

- **Great Western Steam Up**
 - Income \$29,378.43
 - Expenses \$42,041.74
 - Ending Balance \$32,501.37

- **Cash on hand**
 - Balance \$200.00

- **Etix ticket sales**
 - See last page.

Treasurer's Report

For the period: 5/1/2022 - 5/31/2022

Beginning Balance @ May 1, 2022 \$ 56,611.09

FNSRM Checking

Income

Amazon Smile	\$ 257.19
Iron horse Rail Camp	\$ 1,945.00
Memberships	\$ 2,267.50
Membershipsfrom GWSU	\$ 235.00

\$

\$

\$

<u>Total Income</u>	\$ 4,704.69	\$ 4,704.69
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Expenses

Advertising	\$ 297.93
Bank Charges	\$ 180.57
Credit Card Fees	\$ 108.40
Iron Horse Rail Camp Expenses	\$ 646.85
Membership Chair Fees	\$ 293.25
Membership Chair Postage	\$ 5.00
PO Box Renewal, 1 year	\$ 404.00
Treasurer Supplies, Ink/Stamps	\$ 100.78
Water Supplies	\$ 39.94

\$

\$

<u>Total Expense</u>	\$ 2,076.72	\$ 2,076.72
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<u>Ending Balance @ 5/31/2022</u>	\$ 59,239.06
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Money Market

Beginning Balance @5/1/2022	\$ 35,199.17
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Interest Earned	\$ 0.27
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Transfer from Checking Acct	\$
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Ending Balance @ 5/31/2022	\$ 0.27	\$ 35,199.44
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Submitted By: Richard S Bieniek

Date: 6/1/2022

Richard Bieniek, Treasurer

*See Detail Sheet 4

Treasurer's Report

FNSRM ReSteam

Beginning Balance @ 5/1/2022 \$ 12,557.50

Income

Donations - Restricted	\$	
xxxxxx	\$	
Total Income	\$	0.00

Expenses

Dendoff Springs	\$	
xxxxxx	\$	
Total Expenses	\$	0.00

Ending Balance @ 5/31/2022 \$ 12,557.50

Great Western Steamup

Beginning Balance @ 5/1/2022 \$ 45,164.68

Income

Craft Fair	\$	400.00
Ticket Sales	\$	26,478.43
Sponsorships	\$	2,500.00
Total Income	\$	29,378.43

Expenses

Advertising	\$	30,339.16
Authorize.Net Fees	\$	28.00
Event Coordinator	\$	6,000.00
Merchant Service Fees	\$	844.48
Etix Fees	\$	1,504.20
Expenses Staff	\$	985.50
Rentals	\$	2,105.40
Memberships	\$	235
Total Expenses	\$	42,041.74

Ending Balance @5/31/2022 \$ 32,501.37

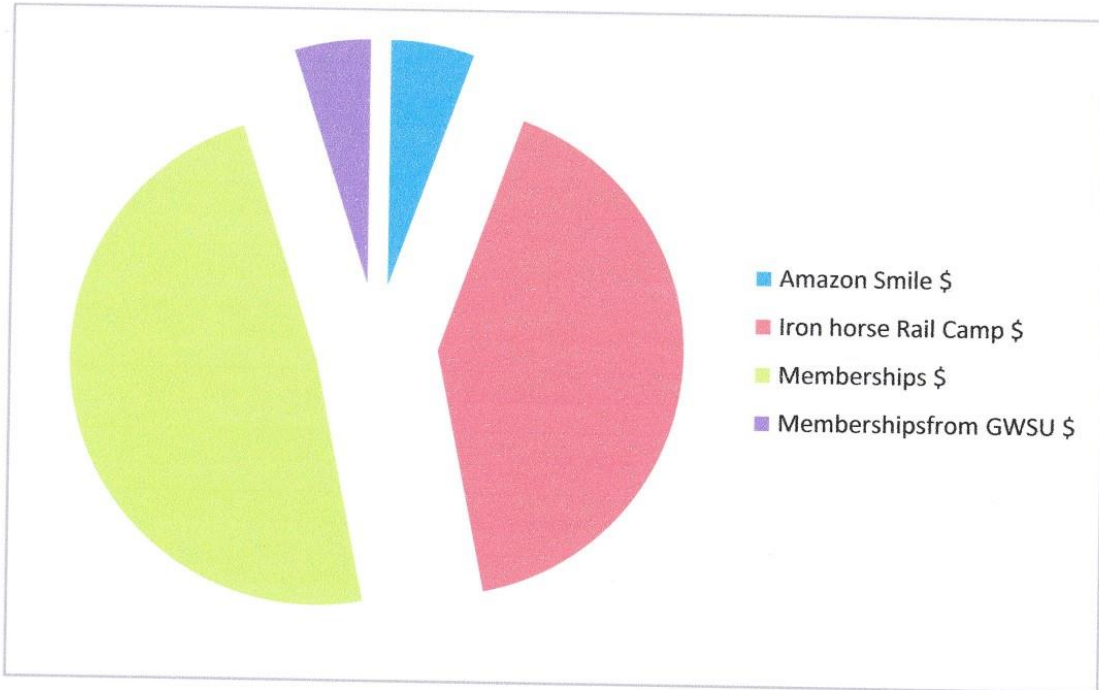
Cash on hand for Events

Packet 1 (Used for change on cash purchases)	\$	\$100.00
Packet 2 (Used for change on cash purchases)	\$	\$100.00

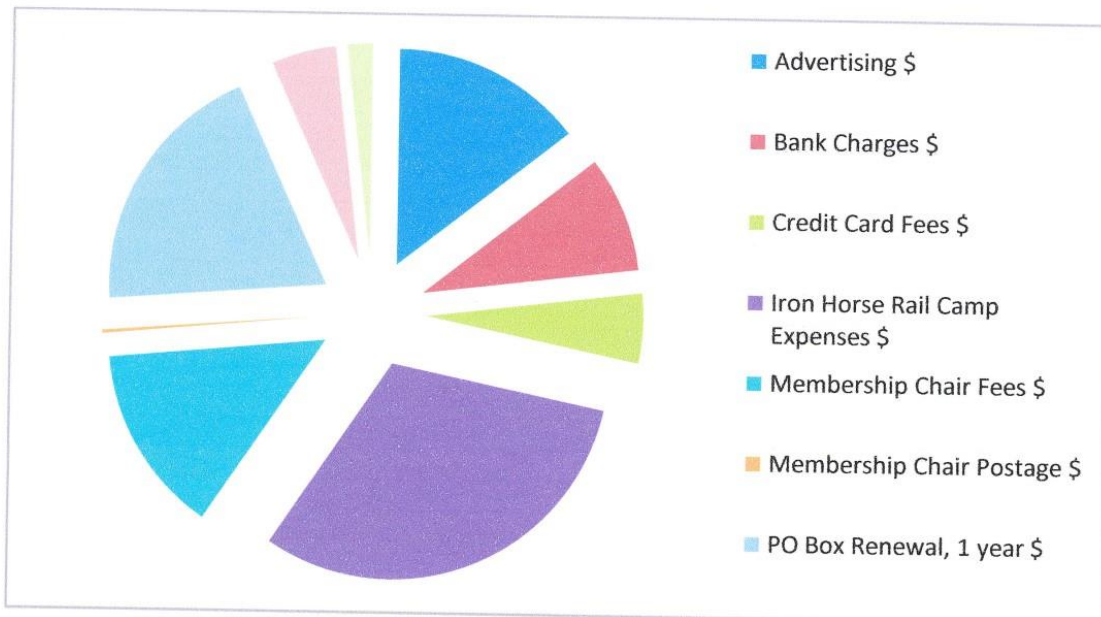
TOTAL OF ALL ASSETS

139,697.37

Friends Checking Account



Income

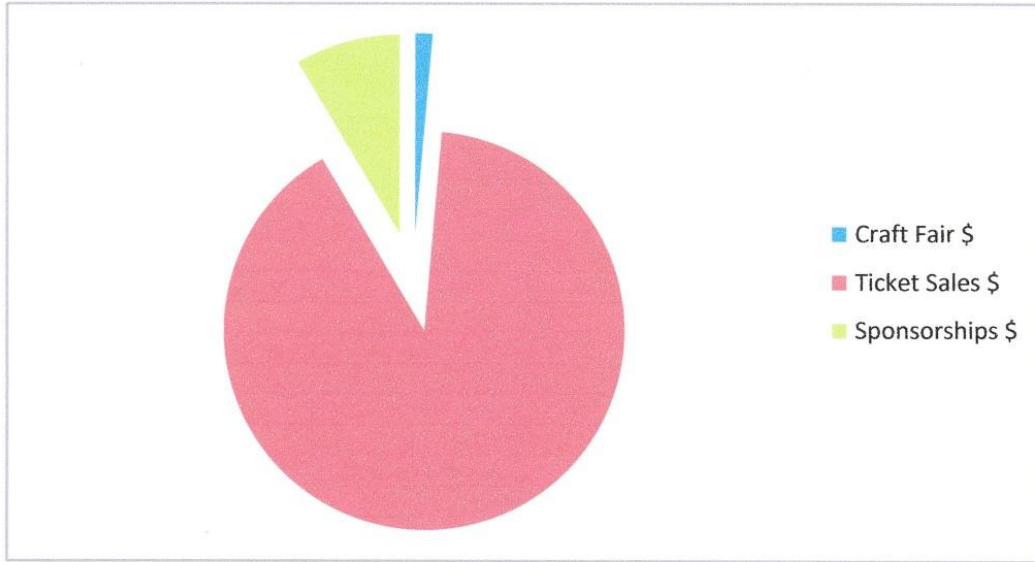


Expense

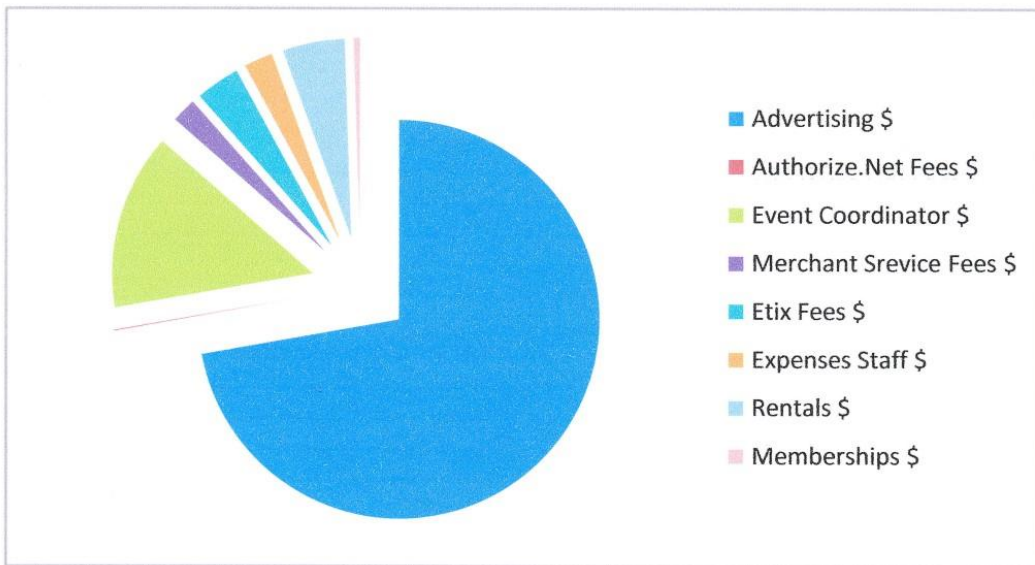
ReSteam

No Data to Report

GWSU



Income



Expenses

Monthly income and expenses

5/1/2022 through 5/31/2022

Subcategory	5/2022	Total
Income		
F-Amazon Smile	257.19	257.19
F-Iron Horse Rail Camp	1,945.00	1,945.00
F-Membership		
F-Membership from GWSU	235.00	235.00
F-Membership - Unassigned	2,267.50	2,267.50
Total F-Membership	2,502.50	2,502.50
Total Income	4,704.69	4,704.69
Expenses		
F-Advertising	297.93	297.93
F-Bank Charges		
F-Service Charge	180.57	180.57
Total F-Bank Charges	180.57	180.57
F-Credit card fees	108.40	108.40
F-Iron Horse Rail Camp Expense	646.85	646.85
F-Membership Chairman		
F-Fees	293.25	293.25
F-Postage	5.00	5.00
Total F-Membership Chairman	298.25	298.25
F-Post Office Box	404.00	404.00
F-Treasurers Supplies	100.78	100.78
F-Void Check	0.00	0.00
F-Water Supplies	39.94	39.94
Total Expenses	2,076.72	2,076.72
Income less Expenses	2,627.97	2,627.97

Monthly income and expenses

5/1/2022 through 5/31/2022

Subcategory	5/2022	Total
Income		
F-Great Western Steam Up		
F-Craft Fair	400.00	400.00
F-Sponsorship	2,500.00	2,500.00
F-Ticket Sales	26,478.43	26,478.43
Total F-Great Western Steam Up	29,378.43	29,378.43
Total Income	29,378.43	29,378.43
Expenses		
F-Advertising	30,339.16	30,339.16
F-Great Western Steam Up		
F-Authorize.net Svc Fee	28.00	28.00
F-Etix Fees	1,504.20	1,504.20
-F-Event Coordinator	6,000.00	6,000.00
F-Expenses-Staff	985.50	985.50
F-Merchant Service Fee	844.48	844.48
F-Rentals	2,105.40	2,105.40
Total F-Great Western Steam Up	11,467.58	11,467.58
F-Membership Other	235.00	235.00
F-Void Check	0.00	0.00
Total Expenses	42,041.74	42,041.74
Income less Expenses	(12,663.31)	(12,663.31)

Venue: Nevada State Railroad Museum, Carson City NV
 Report Generated: Wednesday, June 1, 2022 9:18:20 PM EDT

Venue Box Office Report By Performance
 SOLD from: 2/1/22 3:00 AM EST - 6/2/22 3:00 AM EDT
 Sales Channel: Online, Phone, Outlet, Boxoffice, Kiosk, Secondary Boxoffice, Account Manager

Venue	Performance	Date	Total Orders Sold*	Total Tickets Sold	Total Receipts
Nevada State Railroad Museum	VIP Early Admission	7/1/22 8:00 AM	34	50	\$2,825.00
Nevada State Railroad Museum	The Great Western Steam Up (Friday, July 1, 2022)	7/1/22 10:00 AM	232	442	\$14,056.07
Nevada State Railroad Museum	Special Train Ride: V&T Locomotive No. 22, the Inyo	7/1/22 12:00 PM	26	40	\$3,290.00
Nevada State Railroad Museum	VIP Early Admission	7/2/22 8:00 AM	32	50	\$2,825.00
Nevada State Railroad Museum	The Great Western Steam Up (Saturday, July 2, 2022)	7/2/22 10:00 AM	221	444	\$13,927.25
Nevada State Railroad Museum	Special Train Ride: V&T Locomotive No. 22, the Inyo	7/2/22 12:00 PM	25	40	\$3,280.70
Nevada State Railroad Museum	Virginia & Truckee Railroad 150th Anniversary Dinner	7/2/22 7:00 PM	25	43	\$6,450.00
Nevada State Railroad Museum	VIP Early Admission	7/3/22 8:00 AM	30	50	\$2,825.00
Nevada State Railroad Museum	The Great Western Steam Up (Sunday, July 3, 2022)	7/3/22 10:00 AM	160	310	\$9,833.26
Nevada State Railroad Museum	Special Train Ride: V&T Locomotive No. 22, the Inyo	7/3/22 12:00 PM	20	38	\$3,290.00
Nevada State Railroad Museum	VIP Early Admission	7/4/22 8:00 AM	28	40	\$2,260.00
Nevada State Railroad Museum	The Great Western Steam Up (Monday, July 4, 2022)	7/4/22 10:00 AM	99	201	\$6,281.67
Nevada State Railroad Museum	Special Train Ride: V&T Locomotive No. 22, the Inyo	7/4/22 12:00 PM	16	33	\$2,714.25
	Ticket Total		948	1781	\$73,858.20
Donations Report					
Friends of the Nevada State Railroad Museum Donation			45	45	\$584.80
	Donation Total		45	45	\$584.80
	Receipt Total		993	1826	\$74,443.00

Friends of the Nevada State Railroad Museum

Record of Membership Application, Brick Sale, Cash Sale or Donation

Instructions

Sequence number here

Museum Staff and Volunteers:

When you sell a Membership, a Brick, make a Cash Sale and/or receive a Donation, please complete, sign and date this form.

Log all transactions in the FNSRM Transaction Log Book. Place this document(s) and monies in an envelope. Be sure to complete the Receipt and, when appropriate, the Temporary Membership Card and give it/them to the buyer or donor.

Customer Name: _____ Phone#: _____
Address: _____ City: _____ State: _____ Zip: _____
Received By: _____ Date: ___/___/___
Staff Member
Picked-Up By: _____ Date: ___/___/___
Membership Chairman
Verification: _____ Date: ___/___/___
Treasurer

Membership Amount: \$ _____
Type of Membership: _____

Cash Check # _____ Credit Card Logged in Log Book

Brick Sale Amount: \$ _____

Cash Check # _____ Credit Card Logged in Log Book

Cash Sale Logged in Log Book Amount: \$ _____

Donation Amount: \$ _____

Cash Check # _____ Credit Card Logged in Log Book

-----Tear along this line-----

Friends of the Nevada State Railroad Museum

Receipt

Sequence number here

Membership Brick Order Donation

Total Amount \$ _____

Name: _____

Date: _____ By: _____

A 501 (c) (3) Corporation

Thank You!

Friends of the Nevada State Railroad Museum

Temporary Membership Card

A Membership Package and Card will be mailed to you.

Name: _____

Date: _____ By: _____

A 501 (c) (3) Corporation

Thank You!

Expires 90 days from date of issue

Cash Handling Procedures for FNSRM

Problem:

In our latest audit report from 2021, it was identified by our auditor that FNSRM has a 'significant deficiency' on how we handle cash transactions. Even though we only handle a small amount of cash, it was decided by the Audit Committee and the April Board Meeting, to put in place a set of procedures to mitigate this issue.

Solution:

The Audit Committee decided to add sequence numbers on the blue forms we use for all membership applications and for all donations.

Procedures:

- The sequenced blue forms will only be kept in the museum gift shop in the store room and at the Depot.
- When a cash, check or credit card transaction takes place (membership or donation), the volunteer/clerk, will :
 - Check the log sheet to see what the next sequence number is.
 - Go the store room and verify the next sequence number and take only that form.
 - Have the customer fill out their information.
 - The volunteer/clerk will accept the form and the cash, **sign it, and date it**. They will then detach the receipt and give it to the customer.
 - **The volunteer/clerk will enter the date, form number, the amount, and their name into the log sheet.**
 - The volunteer/clerk will then attach the cash to the form with a paper clip and, place the form and cash into the US Bank pouch.
- If a mistake is made on the form and a new form is required, then:
 - The volunteer/clerk will write 'VOID' on the form.
 - Enter the information into the log sheet and check the Void box.
 - Put the voided form in the US Bank pouch and restart this procedure.

For Cash Transactions received via Mail at the Museum:

- The volunteer will open the mail at the museum and check the log book for the next sequence number and get that form.
- They will fill in the information on the Membership form, **sign and date the form**.
- They will then fill in the information in the log book.
- Attach the cash to the form and place that form in the US Bank pouch.
- They will do this for each cash transaction.
- The Treasurer or a designated person will pick the pouch up at the end of the month, verify the amount in the log book and the pouch, if they match, then they will deposit the cash.
- The deposit receipt will be forwarded to the Treasurer and verify it against the log sheet.

April 1, 2022

Friends of the NSRM Membership Report for MARCH, 2022

MEMBERSHIPS		MEMBERS
Students:	1	1
Seniors:	161	161
Senior Couple:	137	268
Individuals:	56	56
Family:	82	159
Sustaining:	67	112
Contributing:	10	16
Patron:	3	4
Lifetime:	9	10
TOTAL:	526	787

In addition there are 41 Complimentary Memberships that receive the Sagebrush Headlight.

Respectfully,

Susan D Allen

Susan D. Allen
Membership Chairman

Memberships Purchased in MARCH

20@\$20....\$400

17@\$35....\$595

17@\$40....\$680

11@\$60...\$660

7@\$100..\$700

72 \$3035

DONATIONS

\$10.00

RAIL CAMP

1@\$1260

2@\$612.50

\$2485.00

TOTAL DEPOSIT

\$5530.00

GREAT WESTERN STEAM UP MASTER SPONSORSHIP AGREEMENT

THIS GREAT WESTERN STEAM UP MASTER SPONSORSHIP AGREEMENT (the "Agreement") is made as of the __ day of _____ (the "Effective Date"), by and between the STATE OF NEVADA, ACTING BY AND THROUGH THE NEVADA STATE RAILROAD MUSEUM, CARSON CITY, AN INSTITUTION OF THE DIVISION OF MUSEUMS AND HISTORY ("Museum"), and the FRIENDS OF THE NEVADA STATE RAILROAD MUSEUM, THE VIRGINIA & TRUCKEE DIVISION, a Nevada non-profit corporation ("Sponsor").

The Nevada State Railroad Museum is holding the Great Western Steam Up at the Nevada State Railroad Museum in Carson City, Nevada on July 1-4, 2022, to celebrate the 150th anniversary of the completion of the Virginia & Truckee Railroad and increase visitation and awareness of Museum among the general public (the "Event").

WHEREAS, Sponsor desires to provide administrative and financial contributions to support Museum in producing and conducting the Event.

NOW, THEREFORE, the parties hereto hereby agree as follows:

1. Sponsor Commitment. Sponsor shall provide administrative and financial sponsorship to Museum as follows:

1.1 Market and sell tickets and sponsorships relating to the Event.

1.2 Collect and receive ticket and sponsorship revenues, which are to be deposited into a segregated account maintained solely for purposes of Sponsor's activities directly related to the Event.

1.3 Expend ticket and sponsorship revenue pertaining to the Event solely for the purposes of promoting and conducting the Event, including but not limited to Event advertising, professional event coordination, public relations, Event infrastructure, fuel for locomotives participating in the Event, transportation costs relating to the Event and shuttles to take guests to and from the Event. Any expenditure of Event sponsorship or ticketing revenue shall subject to the prior approval of the Director of Museum;

1.4 Use certain names, designs, logos, marks, colors, phrases, scripts and other information (the "Marks") owned by the Museum to promote the Event and to contract with providers of advertising, provided such use has been approved in advance by the Director of Museum.

1.5 All ticket sales and sponsorship revenue obtained by Sponsor relating to the Event and net of the expenditures described above shall be paid the Museum as directed by its Director.

2. Museum Commitment. Museum shall permit Sponsor to sell memberships in Sponsor's organization through its Event promotional and ticket sales

activities and shall permit Sponsor to sell water at the Event and keep all revenues of said sales.

3. Publicity. Sponsor shall use reasonable efforts to publicize the Event from time-to-time. Sponsor has expended the sum of \$30,000 from its own funds toward promotion of the Event.

4. Term. This Agreement is effective retroactive to January 1, 2022 (the Effective Date) and shall end on August 5, 2022, unless sooner terminated in accordance with the terms hereof ("Term").

5. Records. During the Term, Sponsor shall keep and maintain accurate records of all transactions of Sponsor involving its use of ticket and sponsorship revenues relating to the Event. Sponsor shall make said records available to the Director of Museum at any reasonable time for inspection and copying upon a prior minimum notice of two (2) business days.

6. Ownership. All Events and activities of the Museum are properties of the Museum and it hereby reserves all rights relating thereto.

7. Indemnification. Museum shall indemnify, defend and hold harmless Sponsor from and against any and all claims, liabilities, damages, costs and expenses, including attorneys' fees, resulting from the activities of the Museum.

8. Termination. Each party shall have the right to terminate this Agreement at any time upon the occurrence of the following:

8.1 Either party to this Agreement fails to observe or perform any of its material obligations under this Agreement, where such failure continues for a period of ten (10) days after written notice thereof from the other party hereto;

8.2 Either party engages in conduct that, in the reasonable opinion of the other, is materially detrimental to the public image of the other, as determined by the damaged party in its reasonable discretion, where such conduct continues for a period of ten (10) days after written notice thereof from the damaged party; or

8.3 Museum determines, in its sole discretion, to cancel the Event, in which event, the Museum and Sponsor agree to mutually negotiate the terms upon which revenues and expenditures relating to the Event shall be apportioned between them.

9. Relationship of Parties. Notwithstanding anything contained herein to the contrary, the relationship between the Museum, on the one hand, and Sponsor, on the other hand, shall not be deemed to be a partnership, joint venture or agency. Neither party shall have any right or power to bind or obligate in any manner the other.

10. Assignability. Sponsor shall not, either voluntarily or by operation of law, assign its rights to, or delegate its responsibilities under this Agreement without the prior written consent of Museum, which consent may be withheld in the Museum Director's reasonable discretion.

11. Cooperation. The parties hereto shall, in good faith, cooperate with each other and, from time-to-time, execute and deliver such further instruments as any party or its counsel may reasonably request to effectuate the intent of this Agreement.

12. Use of Marks. Museum hereby grants to Sponsor a limited, non-assignable, nonexclusive, royalty-free license during the Term of this Agreement to use Museum's names, designs, logos and marks (collectively, the "Marks") for the sole purpose of performing its obligations hereunder, provided such use complies with the usage requirements provided by Museum. Sponsor recognizes and acknowledges Museum's exclusive ownership of Marks. Sponsor shall not directly or indirectly obtain or attempt to obtain at any time any right, title or interest in or to the Marks. If Sponsor desires to use Museum's Marks in a manner not specifically authorized by Museum, Sponsor shall submit such request to Museum in advance of any use thereof and Sponsor may not use such Marks, unless and until it receives Museum's written approval.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and delivered as of the date first written above.

SPONSOR: FRIENDS OF THE NEVADA STATE RAILROAD
MUSEUM, THE VIRGINIA & TRUCKEE DIVISION

By: _____

Print Name: _____

Title: _____

MUSEUM: NEVADA STATE RAILROAD MUSEUM, CARSON
CITY

By: _____

Print Name: _____

Title: _____

Motorcar report for FNSRM board meeting June 13, 2022

On April 6th Cary Ingbar, Dan Osborne and Mike Shaughnessy did some training on the Edwards car.

On April 9th Nancy Deis, Aaron and Gideon Vickers did some training on the Edwards car.

On April 16th and 17th, the McKeen car ran for Easter weekend. The Edwards car *did not run for lack of crew*. It was nice weather and very busy.

May 3rd, I fueled and lubed the 401. I bought a grease gun for the Edwards. May 6th was a tour for 30+ home schoolers.

There was a Dueling Doodlebugs event for Mother's Day weekend on May 7th and 8th. It was cold and snowed.

May 20th was another school tour for 40 students.

There was scheduled Edwards operations on May 21st and 22nd. The "Flag Stop" operation was introduced and was well received. We used the Friends wheel-barrow for this operation. The wheelbarrow was kindly donated by Richard Gorbet. We even had a visit from the farmer's wife.

There was a tour by 100+ students and staff on May 26th. Cary Ingbar, Bill Barbe and Gary O'Leary stayed afterwards and washed the exterior of the McKeen car.

It is getting difficult to schedule crew for the motorcars. We have not had a motorcar class since 2015 and I would like to schedule some classes later this year. I will be preparing a proposal for the class (i.e., cost, curriculum, etc.) which will be presented shortly. I also plan to have motorcar certification with practical testing. This will be real world testing somewhat like getting a driver's license. Passing will be identified by some sort of indication on the museum name badges.

As part of the upcoming Great Western Steam Up, the Nevada and California State Railroad Museums came to a historic agreement which will bring Virginia & Truckee Railroad locomotives No. 12 *Genoa* and No. 21 *J.W. Bowker* to Carson City and No. 18 *Dayton* and the former Central Pacific Commissioners Car/V&T Coach 17 to Sacramento for two years. This loan will greatly expand the interpretive opportunities for both museums and will help to assemble the largest group of V&T locomotives since the 1930s this summer for the Great Western Steam Up. Additionally, the loan furthers the working relationship between the Nevada and California State Railroad Museums and helps each museum's collection reach a wider audience. Staff of both museums felt that bringing locomotives that worked in Nevada back to the state afforded them the greatest interpretive potential and enabled two artifacts built in Sacramento to be interpreted and displayed where they were built. Overall, this loan brings two museums with similar collections and interpretive goals closer together, broadens their reach, and brings five Civil War era railroad artifacts back to locations integral to their histories.

Genoa was built by the Baldwin Locomotive Works in 1873 as the Virginia and Truckee Railroad's backup express passenger engine and numbered 12. The locomotive was considered the fastest on the V&T and was used in rotation with No. 11 *Reno* and No. 22 *Inyo* on the daily express train for most of its career, but also hauled local "accommodation" mixed trains. *Genoa* was the first V&T engine to be fitted with air brakes in 1874, a major safety improvement for the road. The locomotive continued to be used in regular passenger service as the favors of the railroad ebbed and flowed until it was leased to the Sierra Nevada Wood and Lumber Company in 1900 as a placeholder for their number 3, the former *J.W. Bowker*, while it was being overhauled. In 1902, No. 12 was extensively overhauled by the V&T and appeared from the shop as it does now, with a distinctly more modern appearance. The locomotive was used regularly on

the daily mixed train on the railroad's Minden branch until October of 1908 when it was again overhauled. However, the railroad no longer needed No.12 and stored it until 1938. The Eastern Railroad Presidents Conference bought No. 12 in 1938 and repainted it as Central Pacific *Jupiter* for the 1939 World's Fair. In 1940, the locomotive was donated to the Railway and Locomotive Historical Society, who operated the engine at the 1948 Chicago Railroad Fair and in a plethora of excursions and public appearances throughout Northern California and Nevada before donating the locomotive to the state of California in 1969. From 1979-1981 the California State Railroad Museum restored No. 12 to its 1902 appearance.

Hosting the *Genoa* gives the museum an opportunity to interpret and display how the V&T modernized their passenger engines over time to have a more modern appearance. The *Inyo* currently serves to show how passenger locomotives appeared in the 1880s and the *Lyon* and *Glenbrook* are examples of the fancy paint schemes of the 1870s, but the museum has not had an example of a modernized Civil War era locomotive until now. The addition of No. 12 will provide an example of how the Carson shop crews were able to keep locomotives from the 1870s operating into the 1910s and beyond. The locomotive's simple black paint scheme, chipped off builders date, 9.5" air-pump, sunflower stack, and knuckle couplers all tell the story of how the *Genoa* remained in service for over 30 years.

J.W. Bowker was built by Baldwin in 1875 for the V&T as their Virginia City and Gold Hill switching and firefighting engine. It spent most of its time on the railroad switching ore cars and flat cars loaded with lumber and cord wood for the mines of the Comstock Lode. The locomotive also came with a Knowles steam water pump between the boiler domes and fought the frequent fires started by the railroad's fleet of wood-burners. The locomotive was named after the railroad's master mechanic, who was infamously fired for drunkenness not even four

months after the new engine arrived, prompting the engine to be renamed *Mexico* until about 1879. The V&T sold No. 21 in 1896 to Sierra Nevada Wood and Lumber Company, where the locomotive became number 3 and worked until the mid 1910s. In 1937, the engine was donated to the Railway and Locomotive Historical Society, who used the engine for movie and tv appearances, as well as special excursions and displays. In 1969, *J.W. Bowker* was donated to the State of California and became part of the California State Railroad Museum's collection.

Adding the *J.W. Bowker* to the museum's interpretive scope will finally enable the interpretation of the V&T's switching and fire fighting engines. While it is true that both the *Lyon* and *Inyo* spent time as dedicated switch engines, they were not purpose built for switching like the *Bowker*. The locomotive's compact 2-4-0 design was uniquely suited to switching cars loaded with cordwood and timbers or strings of ore cars around Virginia City and Gold Hill. The Knowles steam water pump is especially unique and will enable the museum to explore the railroad's role in starting and fighting fires during the steam era and the subsequent environmental effects of both fires and logging. Additionally, the *Bowker* is painted as it would have appeared in the 1890s, expanding the range of decades represented by locomotives at the museum.

In exchange for the *Genoa* and *J.W. Bowker*, the museum is sending *Dayton* and the former Central Pacific Commissioners Car/V&T Coach 17 to the California State Railroad Museum. Both artifacts were built by the Central Pacific in their Sacramento shops and have never been displayed in that city. Much like how bringing No. 12 and 21 to Nevada enhances their interpretive value by being in proximity to where they operated, having No. 18 and Coach 17 in Sacramento enhances their interpretive value by being almost exactly at the spot of their construction. Thanks to this loan, *Dayton* will be in Sacramento for its 150th birthday and the

Genoa and *J.W. Bowker* will be in Carson City for the 150th anniversaries of their delivery to the V&T.

This loan would not have been possible without the dedicated staff of both the Nevada and California State Railroad Museums, as well as several passionate volunteers. Thanks to their efforts, the greatest gathering of Virginia and Truckee locomotives since the 1930s will happen at this summer's Great Western Steam Up. *Genoa* and *J.W. Bowker* are scheduled to arrive in Carson City within the next two weeks and will be visible to the public once reassembled. Make sure to come to the Great Western Steam Up and see these two extraordinary locomotives in person and appreciate their eclectic histories.