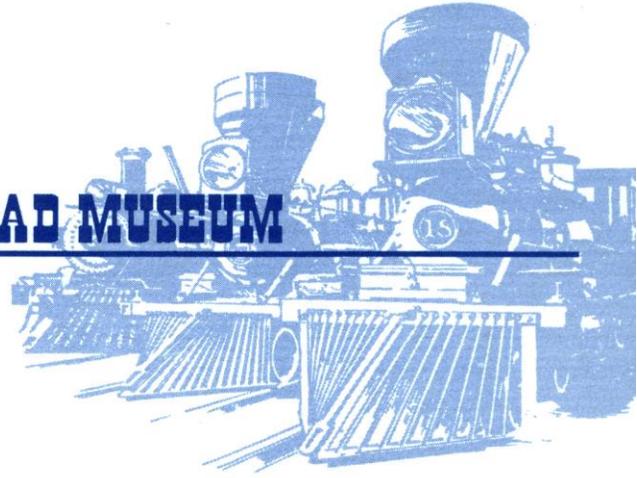


# FRIENDS OF THE NEVADA STATE RAILROAD MUSEUM

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## VIRGINIA AND TRUCKEE DIVISION

P.O. Box 1330  
Carson City, Nevada 89702



MINUTES OF THE AUGUST 2, 2021  
BOARD OF TRUSTEES MEETING  
NEVADA STATE RAILROAD MUSEUM  
JACOBSEN INTERPRETIVE CENTER

**Call to order** - Meeting was called to order at 6:00 PM

**Roll Call** – Trustees present were Barry Simcoe, Michael McClain, Bill Kohler, Larry Knack, Rebecca Bevans, Ron Allen, Rick Bieniek and Todd Moore. Rick Kohler was absent but excused. Representing the museum were Dan Thielen and Adam Michalski. A quorum was established.

Minutes of the June 7, 2021 regular meeting were approved. Motion to approve made by Michael McClain, second by Rebecca Bevans.

**Correspondence** – Letter received from Nancy Humphries regarding sponsorship of a hole during the October Sertoma Club golf tournament fund raiser. Nancy has offered to pay the expense of hole sponsorship in the name of the Friends. Motion made by Ron Allen, seconded by Rick Bieniek that the Friends participate by furnishing volunteers at the event. Motion passed.

Letters were sent to Bob Wilson and Paul Evans Smith to recognize contributions to the Friends.

**Treasurer's report** – See attached report. Motion to approve was made by Rebecca Bevans, seconded by Rick Bieniek. Motion passed.

Discussion was held regarding the distribution of funds in the Re-Steam account. Motion was made by Todd Moore, seconded by Rebecca Bevans to transfer \$10,300(\$6276.23 net) donation made by Howland and Carol Foster from the Re-Steam account to the general fund. Motion passed.

A motion was made by Ron Allen, seconded by Michael McClain to rescind the motion made at the last board meeting to notify previous donors to the Re-Steam account that there has been a project change.

Motion was made by Rebecca Bevans, seconded by Rick Bieniek to reimburse Chris MacMahon \$117.28 for hardware purchased for the C&C flatcar restoration and to reimburse Rick Stiver \$98.64 for seat materials for the Glenbrook. Motion Passed.

**-Actions of Executive Committee:**

None

**-Actions of Board**

None

**OLD BUSINESS –**

**Capital Campaign Committee-**

No report

**-Audit committee-**

No report

**-Bricks –**

Nancy Humphries expressed concerns regarding the placement and location of purchased bricks based on complaints from those who have previously ordered bricks. Barry Simcoe will contact Steve Struman regarding these concerns.

**-Events Committee –**

Rebecca Bevans reported that the Harvest Train event will be operated as in the past and she hopes to get additional volunteers to help at the pumpkin patch. Rebecca suggested that the Friends hand out wooden nickels depicting Santa Train and the Friends. A motion was made by Ron Allen, seconded by Todd Moor that 10,000 wooden nickels be purchased for an amount not to exceed \$1400. Motion passed.

Rebecca suggested that this year's Santa Train raffle include a special, extra cost item that will include the use of a special, reserved car for approx. 30 people be made available during next year's Santa Train. This raffle item can be sold throughout the year. The decision on this will be made in the future.

### **-Election Committee-**

Barry Simcoe put out a request for additional candidates to run for the Friends board.

### **-Rail Camp-**

Bill Kohler reported that the June Rail Camp was a success and the participants were pleased with the event. A meeting was held following the Rail Camp and it was decided to increase the price by \$100 to \$1295 for next year's camp. Two people have already signed up, one from this year's camp.

Larry Knack submitted a summary of expenses and receipt for this year's camp. The summary is attached.

### **Fund Raising –**

Refer to attached report.

Item 1: A motion was made by Ron Allen, seconded by Rebecca Bevans to go ahead with the campaign.

Item 3: Todd Moore will schedule a seminar that covers planned giving. The location and time is to be determined.

### **V&T 150/Rail Fair Committee –**

Refer to attached report.

Item 1: Todd Moore reported that Carson and Colorado #18, California State Railroad Museum have shown interest in attending the event but will need funding to help transport equipment.

Item 2: Rebecca Bevans is exploring the possibility of a dinner event. Todd Moore is looking for a possible title sponsor for the event.

Item 4: Todd Moore will look for local business sponsors and will develop benefits to offer the sponsors.

Todd reported that Loren Jahn has proposed a mural depicting the old V&T yard and shop be installed in the Interpretive Center. A motion was made by Todd Moore, seconded by Rick Bieniek that Loren submit a proposed amount for this project by the next board meeting. Motion passed.

### **-Strategic Planning Retreat-**

A motion was made by Ron Allen, seconded by Michael McClain to approve and accept the Strategic Plan as submitted. Motion passed.

Michael McClain reported that he has added a link on the website to access the plan.

### **Bylaw Committee –**

No report.

### **Interpretive Committee –**

See attached report submitted by Chris MacMahon.

Chris announced that due to his acceptance of a job in New Mexico he will be stepping down from his committee chair position. He recommended that the board consider Russell Moore as his successor. A motion was made by Rebecca Bevans, seconded by Rick Bieniek that Russell Moore be offered this position. Motion carried.

### **-Membership Committee –**

See attached report.

Michael McClain said he will develop a membership level structure that will offer specific benefits for each level of membership.

### **-Motor Car Operations-**

Dave Squire reported that school tours have taken advantage of motorcar availability. Labor Day operations will be “Dueling Doodlebugs”.

### **-Steam Train Operations-**

No report

### **-Sagebrush Headlight-**

Adam Michalski reported that the latest issue was delayed due to state budget restrictions. He anticipates the issue to go out in the next week or two.

**-Website -**

Michael McClain reported that he added the Strategic Plan and that Rail Camp information has been updated to reflect age restrictions and price increase. He suggested that Iron Horse Rail Camp be registered as a trademark. Motion was made by Larry Knack, seconded by Ron Allen that an amount not to exceed \$250 be approved for trademark acquisition. Motion carried.

**-Youth Committee –**

No report.

**-Other Old Business-**

None.

**-New Business-**

Dan Thielen reported that the Glenbrook is on schedule to be able to attend the event in Colorado.

**GENERAL COMMENTS –**

None

**ADJOURNMENT- 8:24 PM**

Respectfully Submitted,

*Bill Kohler*

Bill Kohler, Secretary

**TREASURER'S REPORT - FNSRM REGULAR ACCOUNT  
FOR THE PERIOD: JUNE 1, 2021 - JUNE 30, 2021**

**Beginning Balance @ 5/31/21** \$ 36,973.41

**INCOME**

Brick Purchases	\$	200.00
Donations	\$	350.00
Iron Horse Rail Camp	\$	1,907.50
Memberships	\$	2,255.00

<b>Total Income</b>	\$	4,712.50	\$	4,712.50
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**EXPENSES**

Advertising	\$	155.68
Credit Card Fees	\$	246.51
Iron Horse Rail Camp Expense	\$	4,468.27
Membership Chairman	\$	202.50
Membership - Materials	\$	16.13

<b>Total Expenses</b>	\$	5,089.09	\$	5,089.09
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<b>Ending Balance</b>			\$	36,596.82
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**MONEY MARKET ACCOUNT**

<b>Beginning Balance @ 5/31/21</b>	\$	35,196.03
Interest Earned – June 2021	\$	0.27
Transfer from Checking Acct	\$	-

<b>Ending Balance</b>	\$	35,196.30
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Respectfully Submitted,



Larry Knack, Treasurer

**FNSRM RESTEAM HISTORY - TREASURER'S REPORT  
FOR THE PERIOD: JUNE 1, 2021 - JUNE 30, 2021**

**Beginning Balance @ 5/31/21** **\$12,526.23**

**INCOME**

Donations - Restricted

Total Income	<u>\$ -</u>	<u>\$ -</u>
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**EXPENSES**

Administrative

Total Expenses	<u>\$ -</u>	<u>\$ -</u>
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<b>Ending Balance @ 06/30/21</b>		<b><u><u>\$12,526.23</u></u></b>
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Respectfully Submitted,

  
Larry Knack, Treasurer

**August 1, 2021**

Friends of the NSRM Membership Report for JULY, 2021

MEMBERSHIPS		MEMBERS		
Students:		1	1	
Seniors:	165		165	
Individuals:		45	45	
Family:	89		172	Senior Couple: 131
	258			
Sustaining:		67	111	
Contributing:		6	11	
Patron:	2		3	
Lifetime:		10	11	
<b>TOTAL:</b>		<b>516</b>	<b>777</b>	

In addition there are 40 Complimentary Memberships that receive the Sagebrush Headlight.

Respectfully,

*Susan D Allen*

Susan D. Allen  
Membership Chairman

Memberships Purchased in JULY	
	9@\$20...\$180
	4@\$35...\$140
	14@\$40...\$540
	1@\$55.....\$55
	7@\$60.....\$420
	<u>3@\$100...\$300</u>
38	\$1635
DONATIONS	
	\$30.00
BRICKS	
3@\$100...	\$300
RAIL CAMP	
	0
TOTAL	
	\$1985.00

# FRIENDS OF THE NEVADA STATE RAILROAD MUSEUM

## VIRGINIA AND TRUCKEE DIVISION

P.O. Box 1330  
Carson City, Nevada 89702



### INTERPRETIVE COMMITTEE

Report for August 2021

## Carson & Colorado Flatcar 72 Project



Over the past month, Friends volunteers have taken great steps to get C&C Flatcar 72 in service to haul passengers behind the *Glenbrook*. During the last week of June, Terry Moore, Russell Moore, and I decked the car and Russell serviced the brakes while Terry and I created and inserted the side posts. Rick Bieniek and I added side rails to the posts. Last week, Rick and Peter VanBemmel added cap railing to the top boards. The design for this interpretative use was taken from photographs of flatcars on the Carson & Colorado, Virginia & Truckee, and Nevada Central that had temporary side rails installed on the car. This

configuration allows us to both maintain a safe and secure area for future passengers while also interpreting the way Nevada's short line railroads adapted to special loads such as quarried rock, sheep/hogs, and of course continued transportation of milled lumber. Because the boards are secured with carriage bolts, they can be easily removed in the future should the museum wish to change the interpretation of the car.

To complete the car, we need to use a floor sander on the deck to smooth it out for passengers prior to benches being installed. The floor sander will need to be borrowed from another agency or rented; Chris and Dan are aware of this, and steps will likely be taken after the Colorado trip to find one to complete the project. Side doors will be mounted once a design is determined, and hardware acquired (if necessary). Bench seating will be installed like the tunnel car's once the previous two items are completed. Finally, because the interpretive goal for the car is to keep the fresh timber look on the posts and side rails, a clear weather coating will need to be applied to the car.

I hope the Board will join me in offering my sincere gratitude to Terry, Russell, Rick, and Peter for all the hard work they have contributed.

## **Painting V&T Coach/Caboose 8**

Dan has given the approval to repaint Coach/Caboose 8 in its 1947 livery. Dan has directed us to work with Wendell and Chris to get the most accurate colors possible. Chris wants to utilize oilbased paints for this refurbishment project. Loren Jahn had previously suggested he may be able to get paints donated. I do not have a way to contact him, so if someone on the Board could reach out to him and see if he is still willing to talk to local suppliers about paint donations that would help move this project forward.

If the goal is to have the car ready for the V&T 150 celebration next year, the painting will need to be done before it gets too cold (likely September following the Colorado trip) or following winter in Spring 2022. Given this is one of the oldest V&T artifacts in our collection and stayed with the railroad for all but three years the V&T operated, it should be one of the main interpretive pieces for our railfair in July.

## **"Mile" Posts**

Nearly as long as I have been here, there have been discussions about installing mile markers along the loop as part of our on-going interpretation of operations but as well as to promote onboard learning activities during operations. Half of the signage interpretation was completed with the naming of McKenzie Summit, Jungers siding, and Hobo Hollow in honor of volunteers and staff whose contributions made this museum what it is today. However, the mile markers never made it as part of this project. While we do not have enough track for true mile markers, Adam has said he would like to see ¼ mile posts as it would help facilitate one of his goals concerning operations: interpreting everyday aspects of railroading. These posts would be easy to fabricate (especially with the scrap lumber from the flat car project), and someone would just need to take the appropriate measurements and get final approval from Dan before installing them.

## **Summer S.T.E.A.M. Camp**

I spoke with Cristol Digangi over Independence Day weekend about her ideas for the creation of a summer STEAM (Science, Technology, Engineering, Arts, and Mathematics) camp for teens. Chris DeWitt seemed excited about some of the ideas proposed for this (such as using a small, stationary model boiler to have participants work out how steam technology functions and how it was used to perform a variety of functions). Bruce Armburst has also expressed interest to Cristol about creating a camp of this nature. While there are many great ideas being circulated for such a camp, what it currently lacks is a firm commitment to pursue a youth-oriented program with the same intensity the Friends give to Rail Camp. I also believe this would be the purview of the Youth Committee, and I urge the Board to find a chair for that committee so it may begin work that has sadly been neglected.

## Committee Chair

As many of you already know, I have accepted a position as Curator of Education with the Las Cruces Railroad Museum in Las Cruces, New Mexico. As such, I will not be able to volunteer at the museum with the same frequency as I have these past years. This also means that some of my duties will invariably conflict with the role of this committee. To avoid any potential conflict of interest I request to step down from my chair position effective at the August meeting of the Board of Trustees. While I hope to remain part of the committee to the greatest extent possible, leadership should move on to another person who is able to maintain an active role. My recommendation to the Board is to consider Russell Moore for this post. Russell has been an intern at the California State Railroad Museum over the past year and worked on multiple projects like those this committee performs. He is a long-time Friends member and volunteer who knows our museum and what we do but can offer new insights and perspectives to help our interpretive mission progress. I spoke to Russell prior to making this recommendation and he is willing to serve if the Board votes to appoint him to this role.

Respectfully Submitted

By /s/ *Christopher*

*MacMahon*

Christopher MacMahon, Ph.D.  
Interpretive Committee Chair

FRIENDS OF NEVADA STATE RAILROAD MUSEUM - 8/2/21 Trustee Meeting

FUNDRAISING COMMITTEE REPORT

1. ANNUAL GIVING CAMPAIGN
  - LETTER TO EXISTING AND FORMER FRIENDS MEMBERS REQUESTING GIFT THIS HOLIDAY SEASON
  - BOARD APPROVAL TO PROCEED.
2. GRANT APPLICATION
  - IDENTIFIED THREE GRANT SOURCES FOR LOCOMOTIVE AND CAR PROJECTS
    - NEED MUSEUM DIRECTION TO ID SPECIFIC PROJECTS
    - LYON TENDER DECK, DOMES?
    - NARROW GAUGE CAR REHAB?
    - #25 MAINTENANCE NEEDS?
3. PLANNED GIVING
  - SEMINAR FOR MEMBERS AND COMMUNITY HELD AT NSRM?
4. PITCH PLAN
  - MEET WITH CARSON CITY LEADERS THIS FALL

V&T 150 COMMITTEE REPORT

1. STATUS OF EQUIPMENT INVITES
2. FUNDING NEEDS
  - a. Approximately \$60-90k for full event.
  - b. Museum staffing demands.
  - c. Scale back? (No fair, entertainment stage. Focus on V&T only?)
  - d. Dinner event?
3. DEVELOPMENT OF PITCH/ADVERTISING MATERIALS
  - a. Meetings with tourism leaders.
  - b. Logo/branding development.
4. SPONSORSHIP LEVELS
  - a. Develop benefits.
  - b. Identify potential sponsors.

**IRONHORSE RAIL CAMP 2021**

<b><u>INCOME</u></b>	
\$ 2,295.00	Feb-21
\$ 6,995.00	Mar-21
\$ 1,195.00	Apr-21
\$ 712.50	Jun-21
<b>\$ 11,197.50</b>	<b>TOTAL INCOME</b>

<b><u>BUDGET</u></b>	
\$ 5,000.00	General
\$ 250.00	Facebook Advertising
<b>\$ 5,250.00</b>	<b>Total Budget Available</b>

<b><u>EXPENSES</u></b>	
12/9/2020	\$ 13.64 ck#2341 Adam Michalski - Facebook Advert
1/13/2021	\$ 38.66 ck#2344 Adam Michalski - Facebook Advert
2/10/2021	\$ 39.80 ck#2347 Adam Michalski - Facebook Advert
4/4/2021	\$ 33.47 ck#2351 Adam Michalski - Facebook Advert
4/8/2021	\$ 16.41 ck#2353 Adam Michalski - Facebook Advert
5/19/2021	\$ 437.69 ck#2359 Bill Kohler - Caps & Gloves
6/7/2021	\$ 1,000.00 ck#2361 NSRM - Facility Rental
6/9/2021	\$ 211.81 ck#2365 Lynne Knack - Snacks, Drinks, Plates, etc
6/10/2021	\$ 215.60 ck#2362 Paul Schat's Bakery - Breakfast Pastries
6/12/2021	\$ 273.83 ck#2366 David Squire - Manual Printing
6/12/2021	\$ 55.93 ck#2367 Michael McClain - Projector Cable
6/12/2021	\$ 150.00 ck#2368 Breana Owens - Railcamp Support
6/12/2021	\$ 1,516.46 ck#2369 Red's US 395 - Dinner
6/13/2021	\$ 150.00 ck#2370 Dawn Swiger - Railcamp Support
6/13/2021	\$ 135.64 ck#2371 Matt Digangi - Final Lunch
6/29/2021	\$ 759.00 ck#2373 Hot Ronz Catering - Lunches
<b>\$ 5,047.94</b>	<b>TOTAL EXPENDITURES</b>

<b><u>EXPENSES</u></b>	
\$ 4,905.96	General Expenses
141.98	Facebook Advertising
<b>\$ 5,047.94</b>	<b>Total Expenses</b>
<b>\$ 202.06</b>	<b>Unexpended Balance</b>

**\$ 6,149.56 NET INCREASE IN REVENUE**