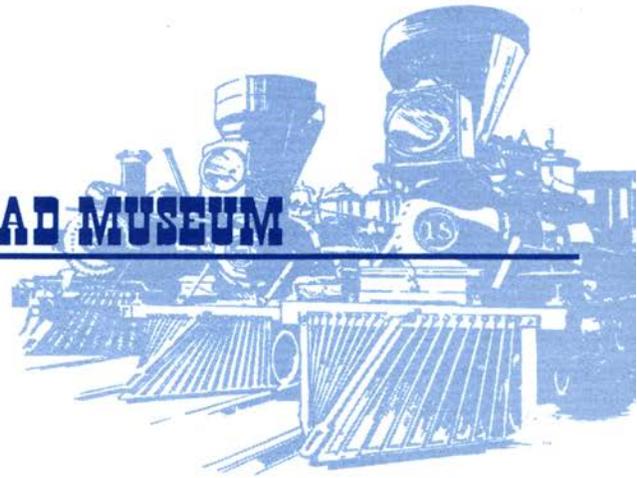


FRIENDS OF THE NEVADA STATE RAILROAD MUSEUM

VIRGINIA AND TRUCKEE DIVISION

P.O. Box 1330
Carson City, Nevada 89702



MINUTES OF THE DECEMBER 5, 2016
BOARD OF TRUSTEES MEETING
NEVADA STATE RAILROAD MUSEUM
CARSON CITY, NEVADA

Call to order - Meeting was called to order at 6:05 PM

Role Call – Trustees present were Ron Allen, Rick Kohler, Bill Kohler, Barry Simcoe, Larry Knack, Rebecca Bevans, Kevin Owens, and Matt Digangi. Representing the museum were Dan Thielen and Adam Michalski. A quorum was established.

Minutes of the October 15, 2016 regular meeting and the Nov. 4 and Nov. 18 Special Board Meetings were approved. Motion to approve made by Rick Kohler, second by Rebecca Bevans.

Correspondence – Barry Simcoe read a letter received by Adam Michalski from Byron Beach thanking the museum for his Hand on the Throttle experience.

Treasurer's report – Larry Knack submitted reports for the period of October 1, 2016 thru November 30, 2016. See attached reports for details.

The treasurer's report was passed unanimously; motion made by Matt Digangi and seconded by Rick Kohler.

-Actions of Executive Committee:

None

-Actions of Board

None

OLD BUSINESS:

-Capital Campaign Committee-

Barry Simcoe reported on the status of the campaign. The campaign is currently on hold pending more focus. Barry suggested that we extend the program for 12 months and then reevaluate the need to continue. Motion was made by Rebecca Bevans, second by Kevin Owens to extend program for 12 months. Motion passed.

-Audit committee-

Decision was made by the board to schedule an audit for 2017 to prepare for Capital Campaign activities. Motion by Larry Knack, second by Rebecca Bevans. Motion passed.

-Bricks –

Howie Foster reported that three paid orders and one gratis order have been received since the last meeting. He reported that difficulties are continuing regarding the timely setting of the bricks and he will explore options to remedy this problem. Barry suggested that a deadline of May 1 be adopted for setting of bricks. This was agreed on by the board.

-Events Committee –

See attached report.

-Election Committee-

Dave Brambly reported that three applicants have submitted resumes for the three open Board of Trustee positions and were elected by acclamation.

Fund Raising –

Cristol Digangi reported that Inyo photo expenses were recovered on the first day of Santa Train operations so the remaining five days will be profit. Discussion was held to determine the method of separating admission of those who would like full admission to the museum and those who would just like photos with the Inyo.

-Interpretative Committee –

Loren Jahn reported that the depot has been decorated to represent an “old time Christmas” experience for Santa Train visitors. Loren also reported that future projects include letting of the second rebuilt tunnel car as well as the narrow gauge car. Locomotive 25 has had trim repainted and the locomotive will continue to have paint touch ups throughout the coming year.

-Membership Committee –

See attached report.

-Motor Car Operations-

Dave Squire reported that the McKeen car operated for 19 tours and filled in for the Edwards car that has been out of service. He reported that the repairs on the Edwards car are continuing and anticipates that we will be able to host a motorcar training class in the coming year.

-Steam Train Operations-

Barry Simcoe reported that the steam operations were successful throughout the year.

-Sagebrush Headlight-

Adam Michalski reported that the next issue will be put together this month for mailing in January.

-Website -

No report.

-Youth Committee –

Dan Thielen reported that the Scout Merit Badge program held in November was a success. Cristol Digangi reported that we still need more efforts in attracting youth member involvement and said that the members that volunteer have been very helpful.

-Other Old Business-

None.

-New Business-

Barry Simcoe reported that nonprofit organizations can get Quickbooks for \$60. Larry Knack will investigate to see if this would be appropriate for use on the Friends financial books.

Dan Thielen reported that state funds have been approved to complete the narrow gauge track work and funds have also been made available for equipment maintenance and collection organization.

Dave Squire reported that funds have been raised to replace broken glass in the caboose cupola.

Barry Simcoe extended thanks to Matt Digangi and Kevin Owens on behalf of the Friends for their efforts as Board members.

GENERAL COMMENTS –

None

ADJOURNMENT- 7:40 PM

RECONVENE-

The meeting was reconvened at 7:40 to install newly elected Board of Trustee members and elect officers for the coming year.

Role Call – Trustees present were Ron Allen, Rick Kohler, Bill Kohler, Barry Simcoe, Larry Knack, Rebecca Bevans, John Baumgartner, and Howie Foster. Representing the museum were Dan Thielen and Adam Michalski. A quorum was established.

Officers elected were as follows:

Secretary- Bill Kohler, nominated by Rick Kohler, seconded by Rebecca Bevans.
Elected unopposed.

Treasurer- Larry Knack, nominated by Rebecca Bevans, seconded by Rick Kohler.
Elected unopposed.

Vice President- Howie Foster, nominated by Larry Knack, seconded by Rebecca Bevans.
Elected unopposed.

President- Barry Simcoe, nominated by Howie Foster, seconded by Rick Kohler. Elected unopposed.

GENERAL COMMENTS –

Barry Simcoe emphasized that the Friends need to focus on developing new members who are interested in serving as Trustees

ADJOURNMENT- 7:46 PM, Motion by Rick Kohler, seconded by Larry Knack.

Respectfully Submitted,

Bill Kohler, Secretary

**FNSRM RESTEAM HISTORY - TREASURER'S REPORT
FOR THE PERIOD: OCTOBER 1, 2016 - NOVEMBER 30, 2016**

| | | |
|--------------------------|--|-------------------|
| Beginning Balance | | \$4,397.88 |
|--------------------------|--|-------------------|

INCOME

| | | |
|------------------------|-----------|--|
| Donations - Restricted | \$ 300.00 | |
|------------------------|-----------|--|

| | | |
|--------------|------------------|------------------|
| Total Income | <u>\$ 300.00</u> | <u>\$ 300.00</u> |
|--------------|------------------|------------------|

EXPENSES

| | | |
|--------------------------|-----------|--|
| Website - Creation/Maint | \$ 150.00 | |
|--------------------------|-----------|--|

| | | |
|----------------|------------------|------------------|
| Total Expenses | <u>\$ 150.00</u> | <u>\$ 150.00</u> |
|----------------|------------------|------------------|

| | | |
|-----------------------|--|---------------------------------|
| Ending Balance | | <u><u>\$4,547.88</u></u> |
|-----------------------|--|---------------------------------|

Respectfully Submitted,


Larry Knack, Treasurer

**TREASURER'S REPORT - FNSRM REGULAR ACCOUNT
FOR THE PERIOD: OCTOBER 1, 2016 - NOVEMBER 30, 2016**

Beginning Balance \$ 21,299.03

INCOME

| | | |
|---------------------|----|----------|
| Brick Purchases | \$ | 100.00 |
| Donations | \$ | 140.00 |
| Harvest Train Event | \$ | 1,418.25 |
| Memberships | \$ | 3,154.71 |

| | | | | |
|--------------|----|-----------------|----|-----------------|
| Total Income | \$ | <u>4,812.96</u> | \$ | <u>4,812.96</u> |
|--------------|----|-----------------|----|-----------------|

EXPENSES

| | | |
|-------------------------------|----|----------|
| Credit Card Fees | \$ | 166.13 |
| Dunlap Memorial | \$ | 650.00 |
| Harvest Train Event | \$ | 736.41 |
| Membership Chairman | \$ | 663.00 |
| Membership – Postage | \$ | 58.72 |
| Membership - Printing | \$ | 365.40 |
| Membership - Misc | \$ | 6.45 |
| NSRM - Quarter Donation | \$ | 1,810.25 |
| Santa Train Event | \$ | 1,243.06 |
| Secretary of State Fees | \$ | 50.00 |
| Transfer to Money Mkt Account | \$ | 100.00 |
| Treasurer - Computer Supplies | \$ | 48.40 |

| | | | | |
|----------------|----|-----------------|----|-----------------|
| Total Expenses | \$ | <u>5,897.82</u> | \$ | <u>5,897.82</u> |
|----------------|----|-----------------|----|-----------------|

Ending Balance \$ 20,214.17

MONEY MARKET ACCOUNT

Beginning Balance \$ 12,364.09

Interest Earned – October - November 2016 \$ 1.62

Transfer from Checking Account \$ 100.00

Ending Balance \$ 12,465.71

Respectfully Submitted,



Larry Knack, Treasurer

Events Committee Report –December, 2016

Harvest Train Activities:

The Harvest Train was a huge success

Vendors were in the depot due to weather

They liked it there.

Decorations: Loren did a great job of decorating

Used a lot from last year

Entertainment: Reenactors were there with Baron Von Steam

Scarecrow Art Show:

Bordewich Bray Elementary school provided 5 scarecrows

This was ok but we need to discuss other options for next year

Artsy Fartsy Art Gallery paid \$250 to sponsor the art show

Are willing to do so again next year

Food Drive:

Advocates to End Domestic Violence is beneficiary

Free raffle ticket per item donated

We need to advertise more, this was not very successful

However, the Advocates were happy since any food is better than no food.

Pumpkin Patch:

Smiths in Gardnerville helped with pumpkin acquisition, we sold them all.

FNSRM table in Depot lobby was successful

There was a wedding on the train on 16th after the final train run, approximately 4 pm.

Bill officiated

This might be something we can do more in the future

Ron Dunlap Memorial:

November 5th

It was a beautiful event attended by many family and friends

Special "Thank you" to Matt for all the great food.

Ron would have been proud

Santa Train:

Special Train Rides for immune compromised kids is a success

These will be the last rides of each Saturday at 4 pm

Rebecca has been coordinating with the families

These families are extremely grateful!

The Friends donated whistles for the kids

Artsy Fartsy donated colored pencils and pens for the kids and paid for their tickets

Webster Wealth Management donated books for the kids

NNCCF (Northern Nevada Children Cancer Foundation) paid for the tickets for the adults

This could be special event added to each year

Candy cane count

We need about 5000 total

December 1, 2016

Friends of the NSRM Membership Report for November, 2016

| MEMBERSHIPS | | MEMBERS |
|----------------|-----|---------|
| Students: | 3 | 3 |
| Seniors: | 185 | 185 |
| Individuals: | 72 | 72 |
| Family: | 83 | 158 |
| Senior Couple: | 135 | 264 |
| Sustaining: | 47 | 75 |
| Contributing: | 8 | 15 |
| Patron: | 5 | 8 |
| Lifetime: | 9 | 10 |
| TOTAL: | 547 | 790 |

In addition there are 38 Complimentary Memberships that receive the Sagebrush Headlight.

Respectfully,

Susan D Allen

Susan D. Allen
Membership Chairman

| Memberships Purchased in DECEMBER | |
|-----------------------------------|--------------|
| 21@\$20..... | \$420 |
| 5@\$35..... | \$175 |
| 13@\$40..... | \$520 |
| 4@\$60.... | \$240 |
| <u>3@\$100...</u> | <u>\$300</u> |
| 46 | \$1655 |
| BRICKS | |
| 0 | |
| DONATIONS | |
| \$20 | |
| TOTAL | |
| \$1675 | |

I am not sure of we have enough. It looks as though we do.
Santa looks good and kids and parents are happy
The model train group is in the Interpretive Center
They like it there

The Depot:

All decked out thanks to Loren

There is a Letter to Santa table

There is a coloring table

There is a lot of room and people were sitting around, kids were coloring and writing.

Raffle table

Full of great raffle prizes that were put into baskets

Raffle brought in \$240 on the first Saturday.

Last year the raffle brought in approximately \$1,000 for all three weekends

