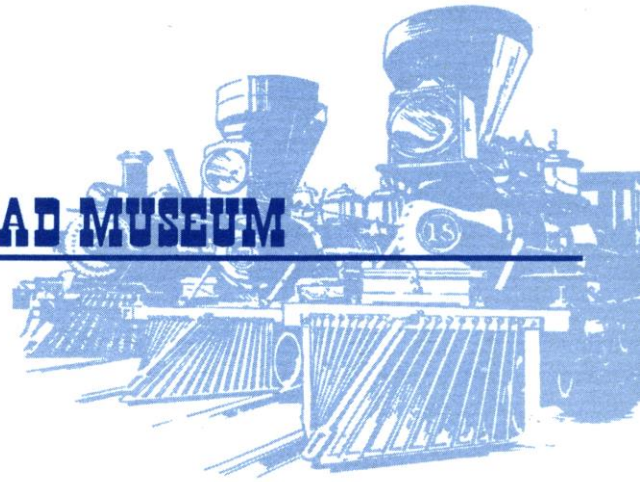


FRIENDS OF THE NEVADA STATE RAILROAD MUSEUM

VIRGINIA AND TRUCKEE DIVISION

P.O. Box 1330
Carson City, Nevada 89702



MINUTES OF THE AUGUST 1, 2022
BOARD OF TRUSTEES MEETING
NEVADA STATE RAILROAD MUSEUM
JACOBSEN INTERPRETIVE CENTER

Call to order - Meeting was called to order at 6:00 PM

Roll Call – Trustees present were Todd Moore, Michael McClain, Bill Kohler, Bill Barbe, Dave Squire, Ron Allen, Rick Bieniek, Nancy Deis and Rebecca Bevans. Representing the museum were Dan Thielen, Cristol Digangi, and Madelyn Pecorino. A quorum was established.

Minutes of the June 13, 2022 regular meeting were approved. Motion to approve made by Dave Squire, second by Rebecca Bevans.

Correspondence – None

Treasurer's report – See attached report. Motion to approve was made by Rebecca Bevans, second by Bill Barbe. Motion passed.

Rick Bieniek submitted a request by Cary Ingbar for an amount not to exceed \$80 to be used to purchase cleaning materials. Motion made by Nancy Deis, seconded by Ron Allen. Motion passed.

-Actions of Executive Committee:

None

-Actions of Board

None

OLD BUSINESS –

-Audit committee-

Rick Bieniek reported that the improved method for handling cash transactions has been implemented.

-Bricks –

No report.

-Events Committee –

Rebecca Bevans reported that Warren Engine Company will participate on Saturday and Sunday during the Labor Day steam up with a yet to be decided food truck handling Monday.

Rebecca announced that the Harvest Train event will, once again, include a pumpkin patch. Todd Moore said that he will secure the needed pumpkins. Rebecca said that there are a number of vendors that are interested in attending and that advertising the event should be a priority.

Nevada Day parade participation will be reserved with the Joe Douglas or Bowker locomotive as the Friends entry.

Rebecca said that a new Santa and Santa suit need to be found for this year's Santa Train.

A Zoom event committee meeting will be held on Thursday, August 4 at 7 PM to discuss media advertising strategy.

Dave Squire presented a proposal that a motorcar event be planned for 2024. See information regarding this under Motor Car Operations.

Rebecca suggested that the museum put together a thank you package for the donation of Great Western Steam Up tickets and banquet tickets that the holder was unable to use. Dan Thielen said that the museum would do this.

Cristol Digangi presented a proposal for a youth rail camp and requested suggestions on how this could be implemented. See attached report for the proposal.

-Rail Camp-

Bill Kohler reported that the 2023 rail camp has three participants signed up, all of whom are returnees.

There will be a rail camp follow up meeting at the museum on Monday, August 15 at 10 AM.

Fund Raising –

Bill Barbe reported that a fund raising request letter will be sent out this year. He also said that he is in the process of locating a grant writer and requested that the museum submit a list of items that could be the focus of the grants.

V&T 150/Rail Fair Committee –

Todd Moore gave a semi-final report on the Great Western Steam Up. He said that the event ended with about \$50,000 as net revenue. The event had 7520 admissions which makes it the largest ticket sales event in Carson City in recent history.

Todd announced that there is a website that will offer GWSU logo items for sale.

Capital Campaign Committee-

Barry Simcoe reported that there are issues surrounding the forward progress of the Lyon's continuing construction that will need to be resolved before continuing.

Interpretive Committee –

Todd Moore reported that Russell Moore has developed displays for the Bowker and the Genoa that can be utilized when the locomotives are moved their viewing locations at the museum.

Bylaw Committee –

No report.

-Membership Committee –

See attached report

Michael McClain reported that he is exploring membership management systems that would be appropriate for the Friends to use. He will present his findings at the October board meeting.

-Motor Car Operations-

See attached report.

Dave Squire reported that he is looking for additional volunteers who are interested in learning to operate the motorcars. He is also developing a qualification system to determine the capabilities of the operators.

-Steam Train Operations-

Rick Kohler expressed his thanks to all the participating crew members during the Great Western Steam Up. He pointed out that there were virtually no glitches during the many separate operations.

Rick said that there will be a steam up this weekend, August 6 and 7.

-Sagebrush Headlight-

No report

-Website -

Michael McClain reported that the site is updated and functioning. He reported on the number of hits registered during the past few months.

-Youth Committee –

Ryan Korson expressed interest in chairing this committee.

-Election Committee –

Todd Moore reminded those interested to submit their information resume to Dave Brambley.

-Other Old Business-

None.

-New Business-

Rick Kohler requested funds up to \$300 for framing of the Loren Jahn lithograph to be displayed in the Nelson House. Motion made by Rebecca Bevans, second by Bill Barbe. Motion passed.

Todd Moore suggested that the material stored in the Nelson House be inventoried and unneeded items be discarded. He will hold an inventory on Saturday, August 6 at 1 PM and welcomes anyone who would like to participate.

Rebecca Bevans reported that GWSU knife builder Walter Carson held a raffle for one of his knives and donated the proceeds to the Friends.

Bill Barbe suggested that, before coach 4 is returned to display in the Interpretive Center, it and the Inyo be used for a volunteer appreciation event. He will work with Dan Thielen to plan this.

GENERAL COMMENTS –

None

ADJOURNMENT- 8:25 PM

Respectfully Submitted,

Bill Kohler

Bill Kohler, Secretary

Treasurer's Report July 2022 – Summary

8/1/2022

Checking Account: In June, we withdrew \$2017.50¹ to provide change for our cash boxes. At the end of the GWSU, that money was deposited into the GWSU account on Jul 5th, and was then transferred back into our checking account on Jul 5th. Water sales for GWSU was \$2,231.00, Rail Camp \$5,160.85. Our beginning balance on July 1st was \$51,562.93 and on July 31st it grew to \$62,986.83, a gain of \$11,423.90. I will be withdrawing \$200 in cash for change in 2 of our cash boxes (100.00 each)

Money Market: The account earned \$0.30 cents and the balance is now \$35,200.03.

Resteam account: The final payment of \$4,542.50 was made in June for the Lyon springs and they are on their way. Status as of 8/1, they are en route to West Sacramento (FedEx shipping number 5044170143). The current balance is \$8,015.00.

Great Western Steam Up: A huge success! For the month of July, ticket sales totaled \$113,107.51! Total income was \$116,796.88, and expenses were \$32,116.33. The donations to the GWSU for July totaled \$1,671.87. From Feb 1st to end of July. Total income for the GWSU was \$289,755.75 and expenses totaled \$117,952.80. We ended the event with \$171,802.95 in the account!

Cash Transactions: There is a new log book in the IC along with the new log sheets, There will be a binder in the depot as well. They are now in use as of Aug 1st.

- **Checking Account**

○ Income --	\$12,929.96
○ Expenses --	\$1,506.06
○ Ending Balance	\$62,986.83

- **Money Market**

○ Income--	\$0.30
○ Ending Balance	\$35,200.03

- **Resteam Account**

○ Donations	\$0.00
○ Expenses	\$4,542.50
○ Ending Balance	\$8,015.00

- **Great Western Steam Up**

○ Income	\$116,796.88
○ Expenses	\$32,116.33
○ Ending Balance	\$171,802.95

- **Cash on hand**

○ Balance	\$0.00
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¹ Refer to Treasure's Report Details

Treasurer's Report

For the period: 7/1/2022 - 7/31/2022

Beginning Balance @ July 1, 2022 \$ 51,562.93

FNSRM Checking

Income

Brick Purchases	\$ 96.94
Donations	\$ 1,108.67
Cash Box Change Return ¹	\$ 2,017.50
Iron Horse Rail Camp	\$ 5,160.85
Memberships	\$ 2,315.00
Water Sales	\$ 2,231.00
	\$

<u>Total Income</u>	\$ 12,929.96	\$ 12,929.96
----------------------------	--------------	--------------

Expenses

Advertising	\$ 43.99
Bank Charges	\$ 272.71
Credit Card Fees	\$ 37.96
Membership Chairman	\$ 433.20
Water for GWSU	\$ 718.20
	\$
	\$
	\$
	\$
	\$
	\$
	\$

<u>Total Expense</u>	\$ 1,506.06	\$ 1,506.06
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<u>Ending Balance @ 7/31/2022</u>		\$ 62,986.83
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Money Market

Beginning Balance @7/1/2022		\$ 35,199.73
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Interest Earned	\$ 0.30
Transfer from Checking Acct	\$

Ending Balance @ 7/31/2022	\$ 0.30	\$ 35,200.03
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Submitted By: Richard Bieniek Date: 8/1/2022

Richard Bieniek, Treasurer

Treasurer's Report

FNSRM ReSteam

Beginning Balance @ 7/1/2022 \$ 8,015.00

Income

Donations - Restricted	\$	
xxxxxx	\$	
Total Income	\$	0.00

Expenses

Dendoff Springs	\$	
xxxxxx	\$	
Total Expenses	\$	0.00

Ending Balance @ 7/31/2022 \$ 8,015.00

Great Western Steamup

Beginning Balance @ 7/1/2022 \$ 87,122.40

Income

Donations	\$	1,671.87
Ticket Sales	\$	113,107.51
Other Income ¹ (Refer to Treasurers Rprt)	\$	2,017.50
	\$	
	\$	
Total Income	\$	116,796.88

Expenses

Advertising	\$	141.20
Authorize.Net Fees	\$	98.90
Dinner/Lunches (7,933.73 + 520.74)	\$	8,454.47
Donation Expense/Lorin Jahn	\$	366.27
Entertainment	\$	5,291.24
Event Coordinator	\$	2,763.19
Staff Expenses/Radios/Snacks	\$	1,087.38
Merchant Service Fees	\$	9,715.78
Rentals	\$	2,105.40
Permits	\$	75.00
Voided Transfer ¹ (Refer to Treasurers Rprt)	\$	2,017.50
Total Expenses	\$	32,116.33

Ending Balance @7/31/2022 \$ 171,802.95

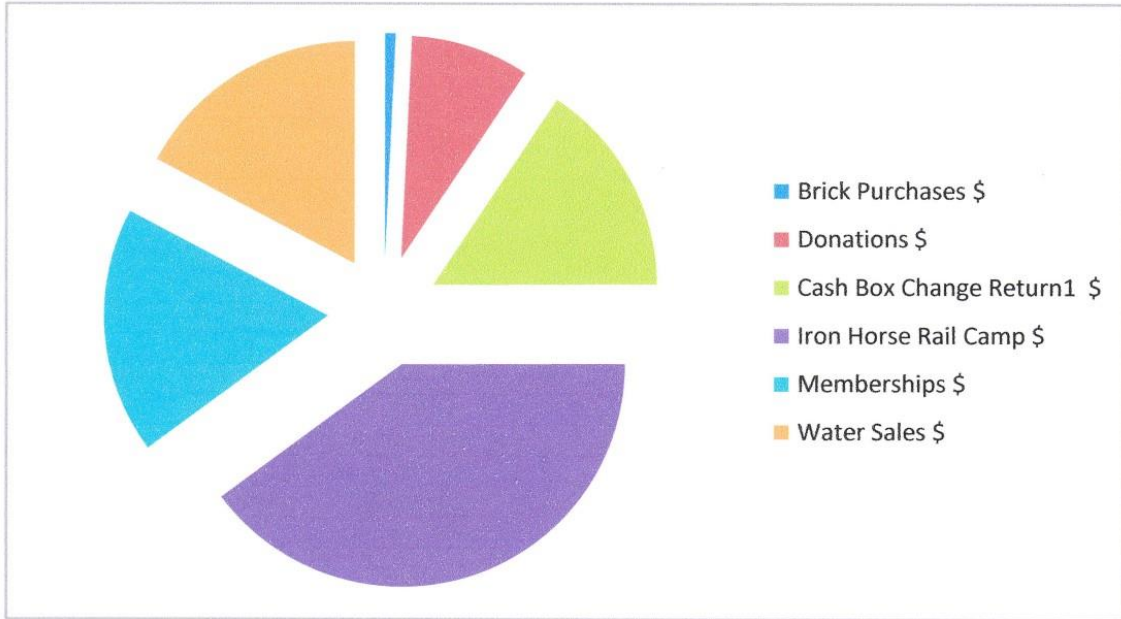
Cash on hand for Events

Packet 1 (Used for change on cash purchases)	\$	\$0.00
Packet 2 (Used for change on cash purchases)	\$	\$0.00
Cash Box 1		

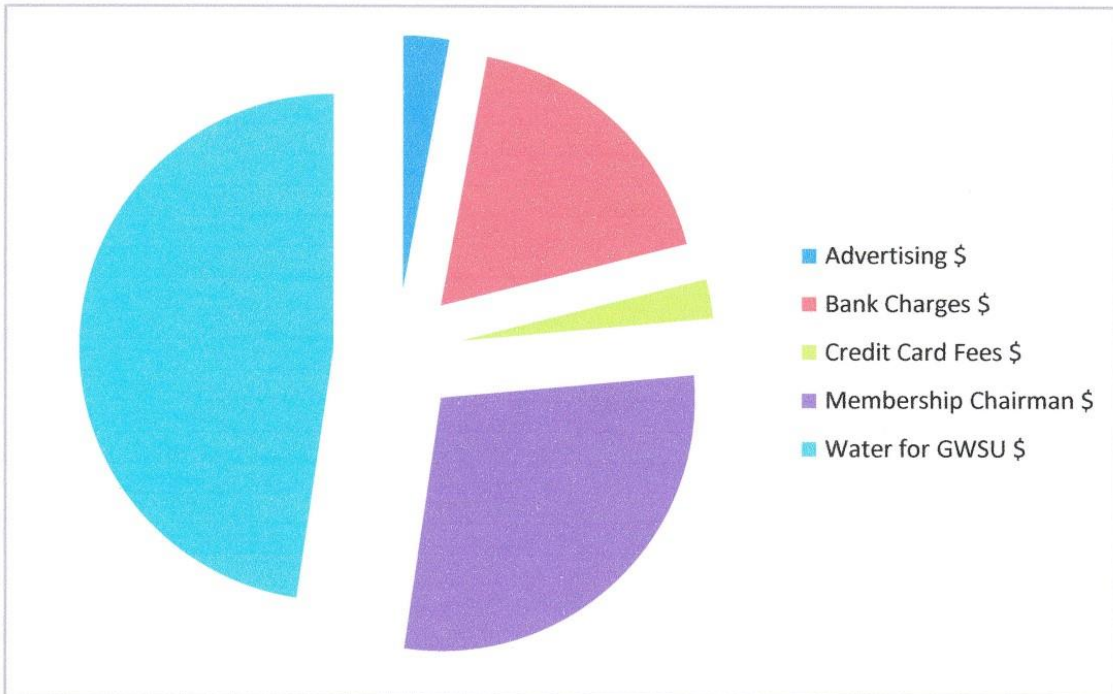
TOTAL OF ALL ASSETS

278,004.81

Friends Checking Account

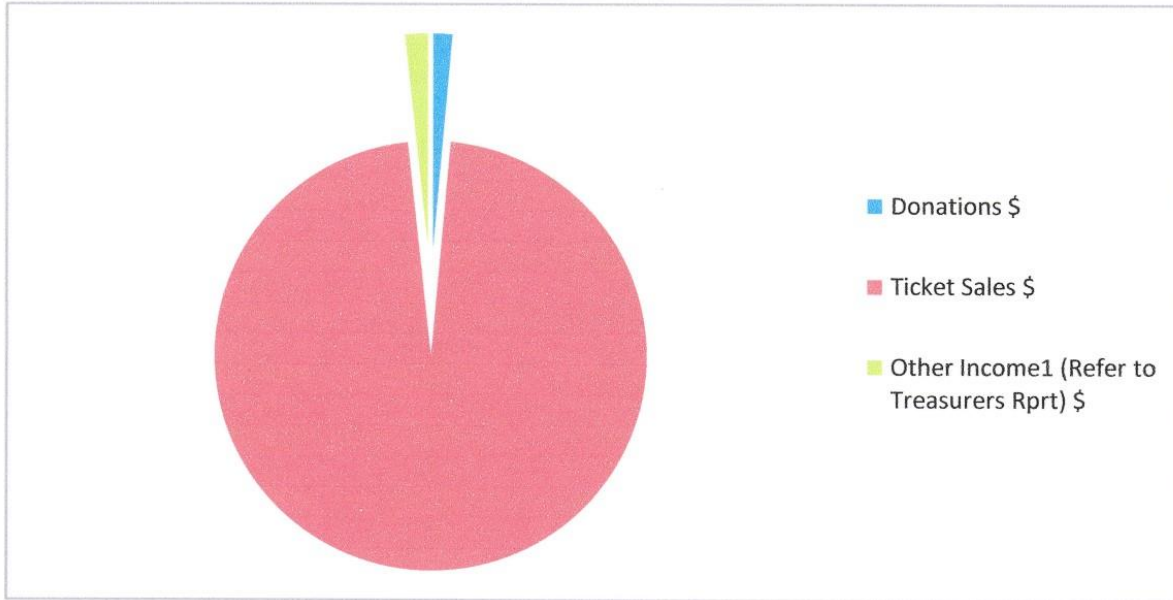


Income

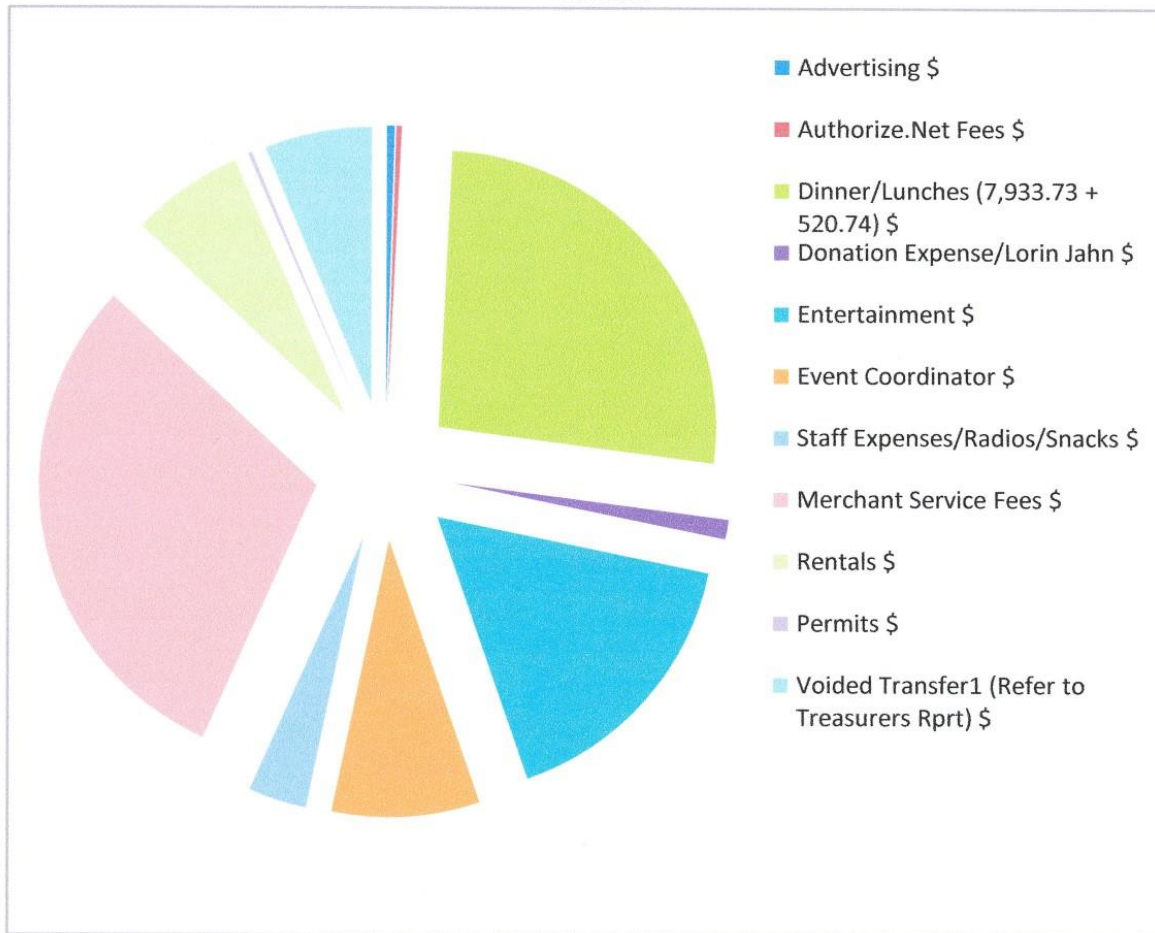


Expense

GWSU



Income

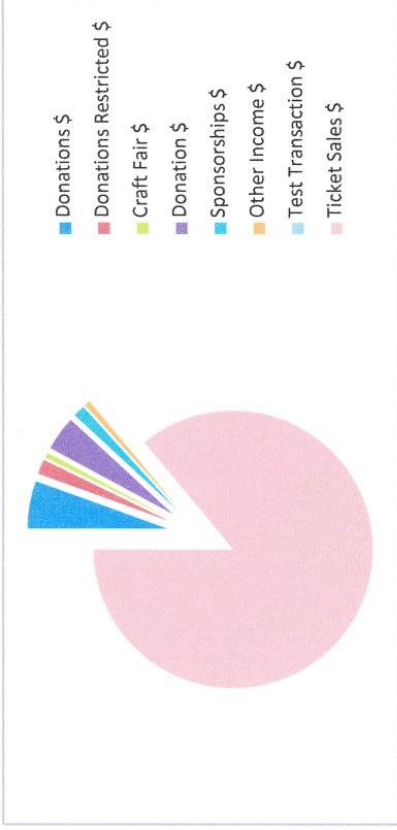


Expenses

Great Western Steam Up
Jan1 - July31

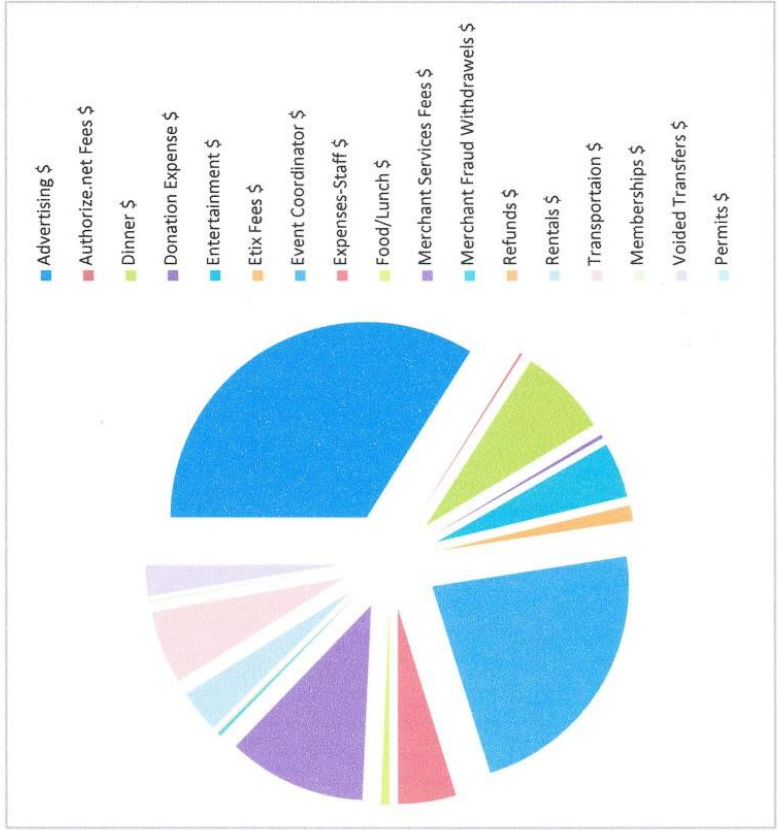
Income

Donations	\$ 16,000.00
Donations Restricted	\$ 5,000.00
Craft Fair	\$ 1,850.00
Donation	\$ 11,671.87
Sponsorships	\$ 4,000.00
Other Income	\$ 2,017.50
Test Transaction	\$ 0.01
Ticket Sales	\$ 249,215.35
Total	\$ 289,754.73



Expenses

Advertising	\$ 39,919.59
Authorize.net Fees	\$ 191.55
Dinner	\$ 8,683.73
Donation Expense	\$ 366.27
Entertainment	\$ 5,416.24
Etix Fees	\$ 1,504.20
Event Coordinator	\$ 26,763.19
Expenses-Staff	\$ 5,606.01
Food/Lunch	\$ 870.41
Merchant Services Fees	\$ 13,478.77
Merchant Fraud Withdrawals	\$ 361.12
Refunds	\$ 100.00
Rentals	\$ 4,210.80
Transportation	\$ 7,152.40
Memberships	\$ 235.00
Voided Transfers	\$ 3,017.50
Permits	\$ 75.00
Total	\$ 117,951.78



Income - Expenses

\$ 171,802.95

Monthly income and expenses

7/1/2022 through 7/31/2022

Subcategory	7/2022	Total
Income		
F-Brick Purchases	96.94	96.94
F-Donation	1,108.67	1,108.67
F-Great Western Steam Up		
F-GWSU Water Sales	2,017.50	2,017.50
Total F-Great Western Steam Up	2,017.50	2,017.50
F-Iron Horse Rail Camp	5,160.85	5,160.85
F-Membership		
F-Membership - Unassigned	2,315.00	2,315.00
Total F-Membership	2,315.00	2,315.00
F-water sales	2,231.00	2,231.00
Total Income	12,929.96	12,929.96
Expenses		
F-Advertising	43.99	43.99
F-Bank Charges		
F-Bank Charges - Unassigned	272.71	272.71
Total F-Bank Charges	272.71	272.71
F-Credit card fees	37.96	37.96
F-Membership Chairman		
F-Fees	433.20	433.20
Total F-Membership Chairman	433.20	433.20
F-Water Supplies	718.20	718.20
Total Expenses	1,506.06	1,506.06
Income less Expenses	11,423.90	11,423.90

Checking Account

Monthly income and expenses

7/1/2022 through 7/31/2022

Subcategory	7/2022	Total
Income		
F-Great Western Steam Up	1,671.87	1,671.87
F-Donation	113,107.51	113,107.51
F-Ticket Sales	114,779.38	114,779.38
Total F-Great Western Stea...		
F-Other Income	2,017.50	2,017.50
F-Other Income - Unassigned	2,017.50	2,017.50
Total F-Other Income	116,796.88	116,796.88
Total Income		
Expenses		
F-Advertising	141.20	141.20
F-Great Western Steam Up	98.90	98.90
F-Authorize.net Svc Fee	7,933.73	7,933.73
-F-Dinner	366.27	366.27
F-Donation	5,291.24	5,291.24
F-Entertainment	2,763.19	2,763.19
-F-Event Coordinator	1,087.38	1,087.38
F-Expenses-Staff	520.74	520.74
F-Food/Lunch	9,715.78	9,715.78
F-Merchant Service Fee	2,105.40	2,105.40
F-Rentals	29,882.63	29,882.63
Total F-Great Western Ste...	75.00	75.00
F-Permits	0.00	0.00
F-Void Check	2,017.50	2,017.50
F-Voided Transfer	32,116.33	32,116.33
Total Expenses		
Income less Expenses	84,680.55	84,680.55

Monthly income and expenses

1/1/2022 through 7/31/2022

Subcategory	1/2022	2/2022	3/2022	4/2022	5/2022	6/2022	7/2022	Total
Income								
F-Donation		15,000.00				1,000.00		16,000.00
F-Donation - Restricted	5,000.00							5,000.00
F-Great Western Steam Up				900.00	400.00		1,671.87	1,850.00
F-Craft Fair						550.00		11,671.87
F-Donation					2,500.00	10,000.00		4,000.00
F-Sponsorship			11,181.63	31,482.70	26,478.43	66,965.08	113,107.51	249,215.35
F-Ticket Sales			11,181.63	32,382.70	29,378.43	79,015.08	114,779.38	266,737.22
Total F-Great Western Stea...								
F-Other Income						0.01	2,017.50	2,017.51
F-Other Income - Unassigned						0.01	2,017.50	2,017.51
Total F-Other Income			1.02					1.02
Test Transaction		15,000.00	11,182.65	32,382.70	29,378.43	80,015.09	116,796.88	289,755.75
Total Income	5,000.00	15,000.00	11,182.65	32,382.70	29,378.43	80,015.09	116,796.88	289,755.75
Expenses								
F-Advertising				5,092.92	30,339.16	4,346.31	141.20	39,919.59
F-Great Western Steam Up								
F-Authorize.net Svc Fee		750.00		31.65	28.00	33.00	98.90	191.55
F-Dinner							7,933.73	8,683.73
F-Donation							366.27	366.27
F-Entertainment						125.00	5,291.24	5,416.24
F-Event Fees					1,504.20			1,504.20
F-Event Coordinator		6,000.00		6,000.00	6,000.00	6,000.00	2,763.19	26,763.19
F-Expenses-Staff					985.50	3,533.13	1,087.38	5,606.01
F-Food/Lunch						349.67	520.74	870.41
F-Merchant Service Fee				295.04	713.40	2,754.55	9,715.78	13,478.77
F-Merchant Withdraw-Fraud				230.04	131.08			361.12
F-Refund						100.00		100.00
F-Rentals					2,105.40		2,105.40	4,210.80
F-Transportation Costs						7,152.40		7,152.40
Total F-Great Western Stea...		6,750.00		6,556.73	11,467.58	20,047.75	29,882.63	74,704.69
F-Membership Other					235.00			235.00
F-Permits							75.00	75.00
F-Void Check					0.00		0.00	0.00
F-Voided Transfer						1,000.00	2,017.50	3,017.50
Test Transaction Withdrawal		6,750.00	1.02	11,649.65	42,041.74	25,394.06	32,116.33	117,952.80
Total Expenses		6,750.00	1.02	11,649.65	42,041.74	25,394.06	32,116.33	117,952.80
Income less Expenses	5,000.00	8,250.00	11,181.63	20,733.05	(12,663.31)	54,621.03	84,680.55	171,802.95

S.T.E.A.M & Youth Railcamp

Youth Rail Camp and S.T.E.A.M programs would go hand in hand in the startup process. Classes used in Rail Camp would be then used again for S.T.E.A.M classes we could host once a month in the summer or as frequent as we desire. We could also test classes for the Rail Camp in the S.T.E.A.M program so that each year is a little different. This could then build into craft lessons and story times for even younger children throughout the year. Over time we would build a library of educational classes and crafts we could add to any event.

S.T.E.A.M: individual classes (done during Rail Camp and on its own). We can have S.T.E.A.M days/lessons/classes/events.

Rail Camp: weeklong activities with hands-on and classroom time that would include S.T.E.A.M classes followed by a family day.

S.T.E.A.M

What I need is one 3-3.5 hour lesson with an activity. Specifically for ages 8-12. Following this (and a lunch break) I was hoping we could rotate to an older age group (13-16) and provide some education as well as hands on such as (hostling, cleaning etc.) if possible. This would be 1pm-4pm. This could be one class a week or we can do both age groups in a day. You could think of it as one rail camp day. This is something I would like to start prepping for 2023. We could charge per child and do it multiple times a year if we wanted.

I would like to cover one of the following in each session:

S:Science

T:Technology

E:Engineering

A:Arts

M:Math

In my office I have the following "Delta education" Boxes we would just need to get supplies if you would like to try one of these or review them

- Wheels at work
- Pulley Power
- Energy in motion
- Clever Levers

Thank you for your support!

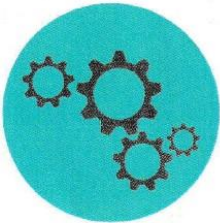
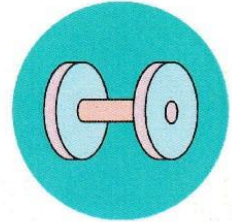
S.T.E.A.M

Lesson Title



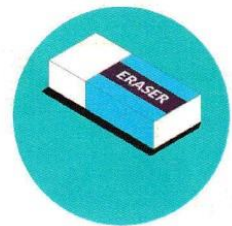
S:Science

T:Technology



E:Engineering

A:Arts



M:Math

Date and time:

Age:

Price:

Youth Rail camp

What: A half-day summer camp allowing motor car rides/steam rides and hands on activities. Participants will learn about the power of steam, railroad operations and railroad safety.

Who: Ages 13-17 9am-12pm Monday-Friday

Ages 8-12 1pm-4pm Monday- Friday

These can be separate weeks or in the same week depending on volunteers

AM Session age 13-17:

Monday: Railroad Safety/ Operation Life Saver

Tuesday: Signals, using hand signals and understanding whistle signals. (Motor Car)

Wednesday: review signals, Switches, Rides and history (Motor car/Museum Tour)

Thursday: Pre-steam, oiling and prepping locomotive, explanation of how a steam locomotive works.

Friday: Steam Train operations, Review of all safety operations and cab rides. History of coaches. (This could be a longer day allowing these older participants to car attend for the PM session and families)

Pm Sessions Ages 8-12:

Monday: Railroad Safety/Operation life saver

Tuesday: How does a train stay on the track? How do Switches work?

<https://www.scientificamerican.com/article/train-wheel-science/#:~:text=The%20wheels%20on%20each%20side,when%20the%20train%20is%20moving.&text=This%20is%20where%20the%20wheels,shape%20is%20usually%20slightly%20conical.>

Wednesday: The history of the two railroads. (Transcontinental)

Thursday: How does a steam train work?

Friday: Family Day! Rides and museum tour. (Both AM and PM sessions invited)

NOTES:

This can be done various times in the summer.

Meals are not provided but water should be.

Membership discount should be offered

Youth MOU required and Parent release forms.

There is NO operations done by participants. Older participants will learn and give signals with a volunteer by their side as well as operate switches, oiling, and all things closer to the equipment will be closely monitored. This is for the safety of all involved and the artifacts.

Price should cover:Train ticket price, museum admission and water. 3 hours of activity- Monday-Friday.

YOUTH RAILCAMP

2023

AGES 13-17

Mon. - Fri.
9am-12pm

AGES 8-12

Mon. - Fri.
1pm-4pm

THE NEVADA STATE RAILROAD MUSEUM INTRODUCES YOUTH RAILCAMP FEATURING A WEEK LONG EDUCATIONAL & HANDS ON EXPERIENCE! DURING THIS PROGRAM STUDENTS WILL LEARN ABOUT THE POWER OF STEAM, RAILROAD OPERATIONS, & RAIL SAFETY!



11-15
JULY



2180 S. CARSON ST.
CARSON CITY, NV 89703



9-4
PM

FOR MORE INFORMATION PLEASE REACH OUT TO
CDIGANGI@NEVADACULTURE.ORG

(CARSONRAILROADMUSEUM.ORG)

August 1, 2022

Friends of the NSRM Membership Report for JULY 2022

MEMBERSHIPS		MEMBERS
Students:	0	0
Seniors:	196	196
Individuals:	65	65
Family:	91	175
Senior Couple:	164	324
Sustaining:	73	124
Contributing:	8	12
Patron:	3	4
Lifetime:	9	10
TOTAL:	609	910

In addition there are 41 Complimentary Memberships that receive the Sagebrush Headlight.

Respectfully,

Susan D Allen

Susan D. Allen
Membership Chairman

Memberships Purchased in JULY	
33@	\$20....\$660
9@	\$35....\$315
23@	\$40....\$920
7@	\$60...\$420
<u>5@</u>	<u>\$100..\$500</u>
77	\$2815
DONATIONS	
	\$190
RAIL CAMP	
1@	\$1235..\$1235
<u>2@</u>	<u>\$1995..\$3990</u>
3	\$5225
BRICKS	
1@	\$100
TOTAL DEPOSIT	
	\$8330