

FRIENDS OF THE NEVADA STATE RAILROAD MUSEUM

VIRGINIA AND TRUCKEE DIVISION

P.O. Box 1330
Carson City, Nevada 89702



MINUTES OF THE 5 OCTOBER 2012
BOARD OF TRUSTEES MEETING
NEVADA STATE RAILROAD MUSEUM
CARSON CITY, NEVADA

Call to order - Meeting was called to order at 1800 hours.

Role Call – Present were Ron Allen, Ken Allen, Bruce Armbrust, Stan Cronwall, Matt Digangi, Bill Kohler, and Chris MacMahon. Mark Owens was absent and excused. Quorum was established.

Minutes – A motion was made by Stan Cronwall to approve the minutes from the June and August Board Meeting. The motion was seconded by Matt Digangi. The motion to accept the minutes from both meetings was approved.

Correspondence – No items to report.

Treasurer's report – The treasurer's report was presented by Bruce Armbrust .

- The beginning balance was \$4,247.86 with total income of \$7,752.32 amounting to a total of \$12,000.18
- Total expenditures were \$1,679.19 leaving a remaining balance of \$11,320.99.
- Total annual income from October 2011 to October 2012 was \$37,982.73 with a total annual expenditure of \$34,294.35
- The Money Market accumulated \$0.18 in interest and had an ending balance of \$10,993.80

Susan Allen asked if there were different investment options other than the money market account. Ron Allen replied that the Board would review different options when reviewing the budget for the upcoming year.

A motion to accept the Treasurer's Report was made by Bill Kohler and seconded by Matt Digangi. The motion passed. The report was approved.

Actions of the Executive Committee since previous meeting: No actions taken.

Actions of the Board of Trustees since previous meeting: No actions taken.

OLD BUSINESS AND STANDING COMMITTEE REPORTS

Audit Committee – Barry Simcoe reported the committee has not met. Currently, an outside financial review is conducting annually. Barry reported the accounting firm that conducts the review will not conduct a full audit and the committee will look at options for conducting a full audit prior to the start of the capitol campaign.

Brick Sales Committee – Lanning Clifford reported eight bricks had been sold since 1 May 2012. Ron Allen encouraged members to advertise and speak about brick sales.

Election Committee – Dave Brambley reported that 984 ballots were mailed with 286 returned. Dave thanked the outgoing board members for their service on the board.

Dave Brambley reported that the three candidates elected to the Board were Barry Simcoe, Daryll Botanto and Larry Knack.

Ron Allen welcomed the new board members and reminded those present that the new members' terms start at the December meeting.

Fund Raising Committee – Bill Kohler reemphasized the importance of brick sales as a fundraiser for the Friends and also suggested that bricks could be purchased as a gift.

Bill Kohler explained the cache fundraiser that had been conducted over the past two years and stated the Friends intend to continue the program.

Bill Kohler encouraged anyone with fundraising ideas to contact him.

Interpretive Committee – Loren Jahn reported there are no current projects but the committee is always looking for new ideas and projects.

Membership Committee – Susan Allen reported that membership was up for the year. In 2011 the total membership was 996. In 2012 the membership increased to 1,005. Susan reported the highest membership count was approximately 1,100, but stated she believed the economic downturn played a role in the decrease. Susan reported that family memberships are on the rise. Susan also reported that at one time there were as many as 64 complimentary memberships, but that number has since been reduced to 38.

Membership totals as of October 2012 are as follows:

Students:	5
Seniors:	215
Individuals:	118
Family:	298
Senior Couple	270
Sustaining	68
Contributing	21
Patron	4
Lifetime	6
TOTAL	1,005

Membership Recruitment Committee – Stan Cronwall recognized Susan Allen as playing a key role in retaining members through her efforts to renew memberships ahead of their expiration.

Ron Allen recognized the efforts of Cristol Greer for recruiting new members throughout the year.

Operations – Motorcar – Ron Allen reported on behalf of Paul Martineau that motorcar operations had a successful year and thanked all who assisted with motorcar operations.

Operations – Steam – Barry Simcoe reported that steam operations were 3/4 of the way through the year and were accident free. Barry stated operations throughout the year had been successful. Barry also reported that nearly all steam operating days had a Your Hand on the Throttle customer.

Barry reported that additional fuel contributors had been added including the Reno Air Races and Stead Air Base.

Barry reported there were three steam operating weekends remaining: one in October, and two weekends of Santa Train. Barry reported that a Santa Train preparation meeting had been held the previous week and an additional meeting would be held the Saturday of the October steam-up.

Ken Allen thanks Barry for obtaining the fuel donations. Barry also recognized shop employee Rick Stiver for his help with the fuel.

Sagebrush Headlight – Frank Ackerman reported that the Sagebrush Headlight would only have a Spring, Summer and Fall edition the following year. Frank stated this was done to coincide with the busiest points of the year so that active members could receive regular updates.

Frank informed the membership that new exhibits had been placed on display in the Jacobsen Interpretive Center. Frank said in addition, Lara Mather and Wendell Huffman

were working on a light and lantern exhibit as well as an exhibit on belt driven equipment on the Virginia and Truckee Railroad.

Frank also reported on museum funding. Frank informed the membership that the museum received both public and private funding. With the move to Tourism and Cultural Affairs approximately 90% of the current museum funding comes from the general fund while the remaining 10% is obtained from the state hospitality tax.

Frank reported that looking ahead to the next Legislative cycle that there is a proposal to return museums to full-time operations.

Website Committee – Karen Arendes reported that Susan Allen is now able to obtain more information from the online store making for smoother operations. Karen stated the webpage had moved to the new HTML5 format. Karen reported that in January, the membership would be able to vote for the new look of the webpage.

Karen was thanked by multiple members for her ongoing dedication to the webpage.

Karen thanked Chris MacMahon for being the conduit for information between her, the museum, and the Friends.

Youth Program Committee – Chris MacMahon reported that three new youth members had joined over the course of the summer. Chris also thanked Bill Kohler for hosting a barbeque for youth members over the summer.

Ron Allen pointed out that youth members were the future of the museums and encouraged anyone who knew a youth member to bring them to the museum and get them involved.

Other Old Business – Member Dennis Kehm from Missouri asked about seeing the McKeen car. Frank Ackerman made arrangements for him to view the car.

NEW BUSINESS – Ron Allen reported that the October steam-up was the next upcoming event.

Ron also reminded the membership that Santa Train would be held on the first and third weekends of December. Ron stated that Santa Train was originally started as a thank you to the community for their support. Ron stated in addition to train rides there would be pictures taken on the *Inyo*, as well as arts, crafts, and other activities.

Russ Tanner stated that the McKeen car would be running on the Saturday of Nevada Day weekend.

Ron Allen stated that traditionally volunteers that had passed away in the previous year were given memorial bricks by the Friends. Ron reported that member and volunteer Ron James had recently passed away and would receive a brick on behalf of the Friends.

Ron Allen reported to the membership that the Friends would be starting a capitol campaign to raise funds to rebuild locomotive number 8. Ron stated the goal is to raise the funds in two years and would need the support of everyone to make it a success.

Darleen Barry asked if the Friends would be looking into grants. Ron Allen stated the Friends would look into grants.

Barry Simcoe asked if there was a timeframe of when to start raising funds and reminded that the Board would need to take into consideration the time to complete a full audit would need to be taken into account. Barry also pointed out that an audit is likely to cost approximately \$5,000.

Ron Allen explained that restoration shop supervisor Chris DeWitt was currently finishing the cost estimates for the project. Ron explained that some of the work for the project would be completed off site which was causing a slight delay in getting estimate figures.

A question was asked by a member if Thomas the Tank Engine had ever visited the museum. Bill Kohler explained that the museum did not meet the population requirements, load capacity or revenue sharing capability.

Daryll Botanto asked if the Friends would receive any in-kind contributions for worked performed. Ron Allen stated that would need to be determined by Chris DeWitt.

BOARD COMMENTS – No comments.

GENERAL COMMENTS – A member asked if a steam-up or other operation could be scheduled in future years for those that come in from out of town for the annual meeting, or a special tour in lieu of operations. Ron Allen stated the Friends would look into future possibilities. Bill Kohler stated that the Virginia and Truckee Railroad was running steam the upcoming weekend.

ADJOURNMENT – Chris MacMahon motioned to adjourn, seconded by Mat Digangi. The meeting was adjourned at 1853 hours.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Chris MacMahon', written in a cursive style.

Chris MacMahon, Secretary

